

TOWN OF ADVANCE

REGULAR MEETING – MINUTES

LOCATION: ADVANCE FIRE DEPARTMENT

NOVEMBER 14, 2016 7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102

Phone: (765) 676-6611 Fax (765) 676-6696

Email: advanceCT@ilines.net

Council Members: Matt Johnson (President), Melody Fry, Dale Thompson,
and Jim Caldwell

Clerk Treasurer – Shari Johnson

Superintendent: Nathan Reed

Marshall: Ray Hieston

Attendees:

Council Members: Matt Johnson, President, Melody Fry, Dale Thompson
and Jim Caldwell

Clerk-Treasurer: Shari Johnson

Town Marshall: Ray Hieston

Town Employees: Chris Shelton and Nathan Reed

Others Present:

David Gregory, Sally Caldwell, Joe Caldwell, Keith Cromwell, Stacey Sutphin,
Connie Ford, and Michelle Reed

President Johnson called the meeting to order at 19:00.

Pledge of Allegiance

President Johnson read Rules of Order/conduct for meetings, and the rules will be read before every meeting until the Council is out of office. No one shall speak unless recognized by the Council President. The speaker shall stand and state their name and address before stating their purpose. The speaker shall stay on the topic of discussion and shall not introduce a new matter of discussion. No profanity or vulgarity will be allowed while the Council is in session. Those allowed to speak, will be permitted to speak 3 minutes the first time, 2 minutes the second time and 1 minute the last on the current subject. The Council by statute has formal authority on all matters for the session and shall conduct the meetings to maintain order.

Bill Whalen from City Securities presented Council with the 2017 Town Insurance Policy

Mr. Whalen stated carriers were changed to Great American. Changes included with the 2017 policy were increasing the Water Tower insured to \$1 Million, property value increased with Town Hall replacement costs, and the inland marine costs decreasing. Total policy cost would be \$15658.00, down \$893.00 from 2016 cost of \$16551.00 (including a terrorism policy).

President Johnson requested a quote to include a flood policy, and that policy cost would be \$18063.00 including terrorism.

Lastly, the 2017 workman's comp insurance, based on employee salaries quote came in at \$5896.00 with the expiring quote being \$5482.00.

The Council will review and make a decision at the December meeting.

Dan Fry to speak at December Meeting for APC

Councilman Caldwell gave report for County Steering Committee

Councilman Caldwell stated this committee discusses improvements on the county transportation. Committee is looking for ways to improve the traffic flow of farm equipment from state highways to county roads and reduce property damage. Committee is creating plan and addressing what funding is needed.

Bobby Taylor stated money for grant was for bridges and culverts and work should be done in house.

Councilman Caldwell stated Advance didn't have bridges and culverts.

Clerk-Treasurer Johnson stated there were 6 topics she would have to review that the grant money would cover when she went to an INDOT meeting. Mr. Taylor stated he went to one of those meetings.

Police

Marshall Hieston reported for the month of October one ticket given and seven verbal warnings. Police were assisted three times. There was one local and one county police service and five meetings were attended. Also reported was one account of a suspicious vehicle, one juvenile violence, one animal complaint, one warrant arrest, and two ordinance violations.

President Johnson addressed training needs and Marshall Hieston advised one more class would be attended in December.

Marshall Hieston questioned where the Police Department stood and that reserve cars had been returned and why they needed to be returned.

President Johnson stated the Council was reviewing the budget for the Department and needed to make decisions regarding the new Public Safety LIT tax and expenditures and felt it better to have cars in town.

Marshall Hieston stated much of their jobs were visibility. In addition, he said people felt the police department was not doing enough, and they weren't because they didn't have the man power.

He also felt that the department saved the Town money by doing simple maintenance on the cars themselves, and having the car at the Reserve's house visible on 75 could be a deterrent from someone coming off Interstate 74, possibly. Marshall Hieston said they weren't doing enough because help was needed and things kept getting taken away from the Department and everyone needed to work as a team and the Council needed to see where the Police were coming from.

President Johnson stated he heard Marshall Hieston's concerns were as he was hearing the same concerns and the Council is trying to forecast what the Department needs in 2017 moving forward.

Marshall Hieston stated he could live without a new car, and wanted to bring back the Deputy Marshalls at \$12.00.

Councilman Caldwell stated that when a budget is set, if the budget is overspent, there will be no more funds.

Marshall Hieston stated you can ask for everything, but it doesn't mean he will get it, and he will look at the budget.

Joe Caldwell asked if Jamestown or Thorntown guys could come over and fill in. Marshall Hieston stated other Town Councils might not like it. However, if help is needed they would come to help.

Bobby Taylor, Reserve Deputy, questioned how having the cars in town would save the town money? President Johnson stated fuel costs would be saved. Mr. Taylor refuted it is only two miles from his house to Advance.

Councilman Caldwell stated when his father was Marshall had one car and took care of the Town. A heated discussion ensued between Mr. Taylor and Councilman Caldwell.

President Johnson interjected that the Council has a fiscal responsibility to the Town.

Michelle Reed stated she noticed the bus drivers has not had an issue since Marshall Hieston has been sitting on State Road 75.

Clerk

Clerk-Treasurer Johnson questioned if the Council had any questions in regard to the Fund or Appropriation Reports. Council had no comment.

An update on the pending IRS issue and Clerk-Treasurer stated the Revenue Officer, Mr. Lucas Jones stated once the W-2's and 941's were matched up, the first quarter tax issue was corrected and credited the Town \$43,000 and abatement of penalties and interest totaled approximately \$46,000. The Revenue Officer stated it would take 30-45 days for this paperwork to go through. Clerk-Treasurer Johnson stated she would keep in contact and had to continue submitting completed 941's to the Revenue Officer. She also stated that the IRS would work with the Town one time, and if issues were to arise again, the IRS would not be forgiving so it is crucial all paperwork is done properly moving forward.

Legal Counsel advised Clerk-Treasurer Johnson that the IMPA Tracking factor needed to be approved each quarter. Clerk-Treasurer Johnson called on Mr. Shelton to explain how the Tracking Factor was computed. Mr. Shelton stated it was based on usage per each season. President Johnson stated the Council will review and vote at the next meeting.

Councilwoman Fry made a motion to accept the Renewal Contract for Keystone Software for 2017 for a cost of \$5775.00. Councilman Thompson seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve the contract agreement with Paygov at \$50.00 a month. Councilman Thompson seconded. All in favor, motion passed.

Clerk-Treasurer Johnson stated that the original bond written when she took office was for three years. She contacted SBOA and after speaking with Charlie Pride, found it would be best to have a one year bond, especially with having to upload the bond with the AFR each year.

Councilwoman Fry made a motion to accept the Public Official Bond for the Clerk-Treasurer with \$30,000 coverage for 2017. Councilman Thompson seconded. All in favor, motion passed.

The "Day with the Clerk" program has had positive feedback with the kids in the Community.

Utilities

Mr. Reed reported trees trimmed. Lightening affected a lot in Town this summer.

Three year IDEM inspection completed and issues were a separated conduit on Well 4, a vent hose sticking out on east side of well pump building and wants tubing tank fitted better.

Sewer had same routine maintenance. Mr. Reed found 75% of laterals have been fixed. 25% not and Church is on that list and there is standing water. Maintenance was done on sludge air compressor.

Miscellaneous items done were filling holes on town lot, mowing and cleaning storm drains.

Councilman Caldwell questioned how many meters need to be replaced on electric and Mr. Reed advised approximately twenty-five.

The line loss report was off was due to two billings done in May and Clerk-Treasurer Johnson stated the line loss was down.

Park

No one in attendance-no report.

Fire

Keith Hopper reported the Fire Department had one MVA, one house fire and eight EMS runs.

Claims

President Johnson reiterated that the Council reviews and signs all claims prior to the Council meeting to save time at the meetings.

Councilwoman Fry made a motion to approve the Claims for November 14, 2016. Councilman Thompson seconded. All in favor, motion passed.

OLD BUSINESS

Councilman Thompson is still reviewing the Employee Handbook.

Discussion was made for who would trim and cut down remaining trees in Town. A quote was received from Freshour Tree Service INC., from Lebanon, IN. Mr. Reed stated trees would be labeled and town bucket truck couldn't reach. Prior quote from Mr. Childress still less, but at time he did not present all required documentation. President Johnson stated discussion tabled until next meeting.

Mr. Reed questioned if the same Christmas lights would be used. Councilwoman Fry stated she would purchase new lights to be put on fixtures.

President Johnson stated a Special Meeting would be held on November 30, 2016 to discuss the Rate Study to give full disclosure to town and move forward.

Councilman Caldwell stated the flag pole in town would be replaced. This is an Eagle Scout project and the cost would be \$1000. Donations could be made to Troop 350. This project must be completed by March 2017.

Stacey Sutphin questioned what budget was being used? President Johnson stated there would be full disclosure.

Next Ms. Sutphin questioned if there were figures that the town could see before Rate Study Meeting and would the meeting be interactive? The Council address that the figures were being reviewed and the Council would address concerns.

NEW BUSINESS

Reach program was presented to the Council to review and tabled for a future meeting. This is a text program for residents.

Councilwoman Fry made a motion for the Council to approve a Civil Engineer to create a comprehensive plan for the Town for the 2017 for a cost of \$2500.00. Councilman Thompson seconded. All in favor, motion passed.

Discussion was made in regards to a light being placed at the bus stop at Wall Street, to make the intersection safer for the children.

Joe Caldwell stated this was a school transportation problem.

President Johnson stated this situation would be evaluated and reviewed. Cecil Gosser is in charge of transportation for school system.

Billing Disputes

No billing disputes presented.

Councilman Caldwell made a motion to adjourn the meeting. Councilwoman Fry seconded. All in favor, motion passed. Meeting adjourned at 20:28.

X

Clerk Treasurer

X

President