

TOWN OF ADVANCE

REGULAR MEETING – MINUTES

LOCATION: ADVANCE FIRE DEPARTMENT

MARCH 16, 2017 7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102

Phone: (765) 676-6611 Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Matt Johnson (President), Melody Fry, Dale Thompson, and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshall: Position Vacant

Attendees:

Council Members: Matt Johnson, President, Melody Fry, Dale Thompson and Jim Caldwell

Clerk-Treasurer: Shari Johnson

Town Marshall: Position Vacant

Others present: David Gregory, Keith Cromwell, Lisa Henry, Joe Schmidt, Anthony Petro, Troy Elless, and Rick Combs

President Johnson called the meeting to order at 19:02.

Pledge of Allegiance

President Johnson read Rules of Order/conduct for meetings and advised the Rules needed to be amended.

Councilwoman Fry made a motion to approve the Meeting Minutes from the February 13, 2017. Councilman Caldwell seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve the Special Meeting Minutes from February 9, 2017. Councilman Thompson seconded. All in favor, motion passed.

Police

Position still vacant

President Johnson gave an update on the Police Department and Marshal interviews. Currently background checks are being done. CT Johnson stated that Brian Stevenson of the BCSD, said they should be done in a week.

President Johnson stated the Town was entertaining alternate ideas of joining Police departments with other communities. Marshal Voils of Thorntown Police Department had approached President Johnson to join departments.

Marshal Voils presented a partnership with Thorntown. M. Voils stated he would like to improve the police presence in town and make it better by providing 76 hours/week. Fuel cost, car maintenance, cell phone, insurance, maintenance on cars, training would be one line item to Thorntown of \$7800 per month for police services. These are proposed and not set costs.

Councilman Caldwell questioned code enforcement. Marshal Voils stated that tickets would be run through Thorntown Court.

President Johnson stated hour coverage would like more during the day, to cover when buses are picking up and dropping off and when the Town Hall is open. Marshal Voils stated there would be no set schedule and he would not patrol Advance, he would have deputies to patrol and hours would be able to be tracked.

The question was posed how much per ticket does the Town receive per ticket and it is \$4.00. M. Voils stated this was state mandated. CT Johnson stated she had receipted in approximately \$32.00 the previous year for tickets issued.

Rick Combs stated that coverage is needed on W. Wall Street, and they run 40-60 mph down that road.

President Johnson stated that M. Voils is well respected in the County, and he felt this would be a good direction for the Town.

Thorntown's Council meeting would be on Monday March 20, 2017 at 101 W. Main Street, Thorntown at 7pm. The Council agreed to present to the Thorntown Council and table discussion with Advance Town Council until April.

Clerk

CT Johnson stated the Appropriation and Fund report were current. President Johnson stated that he wanted the Clerk to explain why the utilities had to remain in a negative. CT Johnson explained that the Fund Report and Appropriation report have to support each other and it is not your typical budget where if you don't meet the budget you can start fresh the next year. The negative Fund balances remain until resolved.

The IRS issue is finally closed. Due to a Clerk error \$143.44 overpayment of the last quarter of 2016, the pre-approved payment of \$1000, the total due of penalties and interest were \$3858.10 which the Council is seeking in bond repayment. Total taxes due to the IRS that the Town paid was approximately \$20800.

CT Johnson requested approval from the Council for unpaid PERF for Nathan Reed. This retirement fund was not begun on Mr. Reed's hire date 01-14-13. PERF was not begun until a year and a half later and these were due to him.

Councilman Caldwell made a motion to approve the PERF payment of \$5011.66. Councilwoman Fry seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve Pat Callahan CPA to complete USDA budget reports for a cost of \$400.00. Councilman Thompson seconded. All in favor, motion passed.

CT Johnson requested a booster for the internet due to poor Wi-Fi. Councilman Caldwell made a motion that if it is necessary to purchase a booster, the Council approves. Councilwoman Fry seconded. All in favor, motion passed.

Councilman Caldwell made a motion to move funds between categories in appropriations from 400s to 300s and 300s to 200s and other funds to balance the Appropriation report and Fund Report. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson questioned why approval had to be obtained and why the Resolution wouldn't work and the President authorize.

Councilman Thompson made a motion to receipt \$748.01 OSWs from 2014 (Outstanding Warrants) back into prospective funds. Councilwoman Fry seconded. All in favor, motion passed.

Heavy Trash day was discussed. Dates considered were April 22, May 13 or May 20. CT Johnson stated once a date is determined, the Clerk's office would publicized. The County Hazardous clean up was typically in April.

CT Johnson requested approval on ITRON training with handheld. Keith Cromwell stated handheld was not responding well and time took longer to complete costing the Town more man hours and Hoppers wants it to be more cost effective to Town.

Councilman Caldwell stated to set up training. Approval will need to be gotten in April.

Utilities

Troy Elless of UMAC reported for Water and Wastewater Utilities and both were running well. All meter changes were completed. A Radionucleotides test needs to be completed. An inspection was done in December of 2016 and there were two violations, one

concerning is an alarm on the Lift Station. BBC Pump presented a quote to repair. Council requested additional quotes to compare cost. Mr. Elless stated that repairs needed to be completed before the next inspection and progress needs to be presented. Mr. Elless stated that BBC is the best out there and would be glad to get a few more quotes.

A maintenance agreement for Lift Station inspections needs to be reviewed and the current quote is \$1097. Additional quotes were requested again.

Hopper Excavating – Keith Cromwell presented report. Meters were read and rechecked. Roads were salted. Utility shop was cleaned. Cold patch was laid on road towards sewer plant. Town Hall work was completed as well.

Future projects are replacing meter bases, and filling cold patch. Brush was dumped down at Utilities building.

Mr. Cromwell suggested renting a roller for the park. Councilman Caldwell stated that Matt Mitchell had a large one and would let the Town use.

Councilman Caldwell stated that updated maps need to be drawn and Mr. Cromwell stated the current maps need to be relocated. The drain behind Town Hall needs to be repaired and Mr. Cromwell stated Hoppers just waiting for better weather.

IMPA -Joe Schmidt of ISC presented a security light was replaced and trees were cut down. Service repair at residence was done.

Councilman Caldwell stated 416 E. Wall had work needing to be done.

President Johnson stated that Sunday the service phone rang. IMPA was not able to respond with on-call, and Jamestown was contacted. ISC stated they would cover the costs. Also, no report for the Clerk-Treasurer was presented and President Johnson stated reports need to be presented for meetings in the future.

Park

Councilman Caldwell completed a grant for materials for the Park for \$13-\$14,000. Just waiting to hear back on outcome.

Councilman Caldwell made a motion to accept the new Park Board: Rick Combs, Stacey Sutphin, Lisa Henry and Dan Bewley. Councilman Thompson seconded. All in favor, motion passed.

Mr. Bewley stated that Ms. Sutphin was working on grants and put together the Power Point Presentation. The Park Board walked the Park and found many issues.

- 1) New chains were needed for swings
- 2) New basketball goals need to be put up/vandalized
- 3) Slides were torn up and new ones needed
- 4) Witham benches were rusted and molded/Board would contact Witham to see if they would be interested in restoring
- 5) Weeds were overgrown in many locations
- 6) Tables are damaged
- 7) Mulch was needed
- 8) Exercise equipment needs repaired or replaced

A Five year operating plan needs to be written and joining a State Parks and Recreation Associations.

Requested CT Johnson to fill out document for the Army Corp of Engineers to assess the swampy areas.

Poison ivy was overgrown in many areas of the Park and needs to be addressed.

Council advised Park Board needs to be represented at Council meetings. CT Johnson stated election of officers was held with Library. President Johnson stated he would speak to the Town Attorney about election and protocol.

A Park budget has been established and the Park Board needed to get with CT Johnson to know what funds are available.

Fire

Tony Petro reported the Fire Department in the month of February 2017 had seven Emergency Medical runs and four fires.

Claims

Councilman Thompson made a motion to approve the Claims for March 13, 2017. Councilman Caldwell seconded. All in favor, motion passed.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

Additional Surplus items were presented. President Johnson read the Surplus Resolution 2017-03.

Councilwoman Fry made a motion to suspend the Second reading of Surplus Resolution 2017-03. Councilman Thompson seconded. All in favor, motion passed.

Councilwoman Fry made a motion to accept Surplus Resolution 2017-03. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve the amended IMPA tracker for February and March 2017. Councilman Caldwell seconded. All in favor, motion passed.

President Johnson discussed easement offers from INDOT. Councilman Caldwell made a motion for President Johnson to sign off on easement offers from INDOT once the Council is comfortable with the offers. Councilman Thompson seconded. All in favor, motion passed.


Councilman Thompson made a motion to approve Hopper Excavating offer to purchase miscellaneous tools for \$1500.00. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell made a motion for President Johnson to sell any additional surplus items as necessary. Councilwoman Fry seconded. All in favor, motion passed.

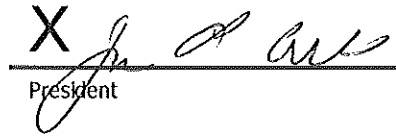
Billing Disputes

No billing disputes presented.

Councilman Caldwell made a motion to adjourn the meeting. Councilman Thompson seconded. All in favor, motion passed. Meeting adjourned at 20:49.

X 

Clerk Treasurer

X 

President