

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: ADVANCE TOWN HALL

OCTOBER 23, 2017

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Matt Johnson, Melody Fry, Dale Thompson, and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: President Johnson Melody Fry, Jim Caldwell and Dale Thompson

Marshal: Brad Thomas

Clerk-Treasurer: Shari Johnson

Others in attendance: Troy Elless, Keith Cromwell, Dan Bewley, Jeff Hopper, David Gregory, Brad Thomas, Lisa Henry, Matt Kingery, Elise Nieshella and Jeff Hopper

President Johnson called to order the Council Meeting at 7:00 p.m.

Pledge of Allegiance

Rules of Order were read by President Johnson

Matt Kingery of Midwest Meters spoke

Mr. Kingery introduced himself as meter provider and automation system, and that he has been working with the office to correct issue. The school (Wells) had issues that were resolved as well as Batts.

The reading distance has been an issue. Three options to correct: Transmitters are bad, lid restricts readings. Suggestion was to use a polymer lid, # \$30.00. The last option is the ITRON port needing external antennae which would cost \$40.00. Mr. Kingery stated not every meter would need these lids. Another option would be to upgrade the software which the town has done and this would be available by year end.

CT Johnson stated the training would be an asset to the office. Mr. Kingery stated the data logging would be beneficial and would help with disputed bills. Also, streamlining the office between ITRON and Keystone would help

Councilman Caldwell questioned CT if funds were available. She advised not in the fund but in the bank. Water Fund is still in the negative. President Johnson stated that the amount of time to do re-reads would be offset in the cost of the lids.

Councilman Caldwell made a motion to purchase 30 Polymer Lids from Midwest meters at a cost of \$30 each for a total of \$900. Councilwoman Fry accepted. All in favor, motion passed.

Councilwoman Fry made a motion to approve the meeting minutes from the September 11, 2017 meeting. Councilman Thompson seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve the Special meeting Minutes from October 11, 2017. Councilman Thompson seconded. All in favor, motion passed.

Police – Brad Thomas, Marshall

President Johnson thanked BCSD for their assistance in coverage in the interim of hiring a full-time marshal. CT Johnson sent a letter to the sheriff's department advising the last day of coverage be November 2, 2017 (2 weeks).

No smoking signs were placed at the Town Hall.

Marshal Thomas stated 16 applications received for the deputy Marshal position and three were qualified having attended the academy.

Mr. Stumm of Lizton, recommended to be hired by Marshal Thomas had been a resident of Lizton and a police officer for 23 years and work extended to inner city schools in Indianapolis, airport, canine handler and worked with the DEA for 6 years. His career began as a reserve when he was 19.

Marshal Thomas stated he recruited Mr. Stumm had worked with Mr. Stumm on narcotics cases and his talents would complement and be the best fit for the police department. President Johnson stated Mr. Stumm would help develop policies and procedures and would be the best fit for the police department. Councilman Caldwell stated we were developing a top-notch police department.

Marshal Thomas stated revenues from seizures could benefit the police department and also assist the sheriff's department. Councilman Caldwell stated if the heroine or opiate epidemic would be great.

Boone County Council member Elise Nieshella praised Advance for our efforts and is excited for the direction with the sheriff's department.

Marshal Thomas stated 25 applications were received for the reserve office position and credentials were amazing. The limit for reserves would be equipment. Requirement to be a reserve is ride alongs with IMPD because Advance probably wouldn't encounter that much.

President Johnson recommended the hiring of Matt Stumm as Deputy Marshal.

Councilman Caldwell made a motion to hire Matt Stumm. Councilman Thompson seconded. All in favor, motion passed.

Clerk-Treasurer Johnson read the Oath of Office to Mr. Stumm.

Marshall Thomas discussed the purchase of a new police car.

Councilman Caldwell made a motion to purchase a 2018 F150 Ford Truck for \$35912.00 police car. Councilman Thompson seconded. All in favor, motion passed.

President Johnson questioned what additional work would need to be done. Marshal Thomas advised additional work would be approximately \$4000.00 including lights, sirens and radios. The graphics company in Whitestown would be willing to discount the work if their logo could be placed on the car as advertisement, IndyPro Graphics. President Johnson stated the advertising would need to be approved.

CT Johnson advised Council would need to approve moving funds from the Marshal salary to police equipment.

Councilwoman Fry made a motion to move \$29,000.00 from appropriation 101001118, Marshal Salary, to appropriation 101001446, Police Equipment. Councilman Thompson seconded. All in favor, motion passed.

CT Johnson stated the budget had been approved before the salary ordinance and some funds needed to be moved from the Marshal salary to Clerk-Treasurer salary.

Car repairs had to be done to the charger with ball joints and lights. The car had been in the shop for 5 days. Marshal Thomas stated in the future the mechanic working on the car needed to be certified due to liability issues.

Councilman Caldwell made a motion to approve Gene Lewis car repairs for \$1000.00. Councilwoman Fry seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve payment to reimburse Marshal Thomas for buttons in the amount of \$249.00. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell made a motion to approve the ammunition change from \$102.90 to \$84.10. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson complained that every dime didn't need to be approved by the Council and it was wasting a lot of time at the meetings. CT Johnson stated the Council was the ultimate one to approve spending and that this issue was on the agenda to discuss.

UMAC- Troy Elless

Report that 1.1 million gallons pumped billed 700,000 lost 452,000 gallons. Survey will be completed this week for leak survey. Flow tested all hydrants and information will be put on a map for the Council.

ISC – no one present

President Johnson read IMPA report. Five service requests were completed, security lights, tree limbs, and service were done. Pole relocated on 9-11-2017. Six emergency response tickets, some due to trash company hitting pole behind Town Hall.

Hopper – Keith Cromwell

Councilwoman Fry made a motion to approve \$500.00 for Hopper's work to assist Triangle Asphalt. Councilman Thompson seconded. All in favor, motion passed.

Brush pile moved, met with Midwest Meter, did meter reads, rechecks and mowed. Upcoming work, pump septic to be done at Wells.

Councilwoman Fry questioned who was responsible to dump the trash at the Park? Discussion ensued. Dumpster locked at the Town Hall. CT said another key can be made.

Clerk-Treasurer – Shari Johnson

CT Johnson presented the Fund and Appropriation Reports. Councilman Caldwell said it looked good.

November 1, 2017 – ACCC help paint entry to Clerk's office.

Training attended by IRUC beneficial.

Trent Heat and Cool did repairs.

Councilman Caldwell made a motion to approve coil repairs to HVAC system for \$1215.56 and \$87.65. Councilwoman Fry seconded. All in favor, motion passed.

Clerk explained adjustments in her office. She tried to be helpful and prep payments and put the in the lock drawer and deputy processed before applying payments as she didn't realize they were in there and all penalties had to be reversed, meter malfunction and AVFD water adjustments, totaling \$2056.43.

Councilwoman Fry made a motion to approve CT adjustments for \$2056.43. Councilman Thompson seconded. All in favor, motion passed.

Christmas with Santa was discussed. Councilman Caldwell said they'd done it for 34 years and no help was needed.

Councilman Caldwell made a motion to approve the IMPA Tracker for the fourth quarter. Councilman Thompson seconded. All in favor, motion passed.

CT Johnson requested a utility adjustment for water for the Parks Department that was incorrectly assessed for \$662.23 as no water had been utilized by the Parks Department.

Councilman Caldwell made a motion to approve a water credit to the Parks Department for \$662.23. Councilwoman Fry seconded. All in favor, motion passed.

The September statement was not received in the Clerk's office for the VISA bill. As one grace had been given to her office, she paid \$45.85 for the late fee and penalty to the town. Councilman Thompson asked if we weren't getting the bills and CT advised she can view the bills online and she failed to do so and reimbursed the Town for that amount.

Marshal Thomas owes the Town for paid tax on a receipt of \$5.27.

CT Johnson advised that the attorney was spending too much time going back and forth on the contract for the service and alternative companies would be searched.

CT Johnson requested alternative methods to review the claims with the Council. Councilman Caldwell stated items should not be approved in meetings and on Claims docket. CT Johnson asked Ms. Nieshalla how the county handled the claims process. Discussion ensued.

Councilman Caldwell stated each piece of paper should not have to be signed for each claim. President Johnson stated that claims still needed to be signed. President Johnson stated that line items should not be overdrawn and if it is, then that should be an approval. CT Johnson stated she was going to discuss with SBOA. Discussion ensued. Councilwoman Fry stated that CT Johnson made the Council transparent, and commended CT Johnson for her efforts. Councilman Caldwell stated that the accounts have been corrected since she came into office. Discussion ensued.

CT Johnson stated the office would be closed for a short time on Thursday, to get supplies to paint the office.

The insurance company requested the assets form and values be reviewed by the Council and recommendations given. Councilman Caldwell stated that insurance claims are for damage caused by fallen trees but not for trees themselves to be cut up.

Park – Dan Bewley

Trustees came out and helped with cleanup.

A community bonfire is scheduled for October 28, 2017.

The utility locate was done so work can move forward for the restrooms and the goal is to complete by the end of the year.

Ms. Henry of the Park board discussed a turkey trot in November and would be nice since the trail has been reopened, and caroling in December with a bon fire.

Mr. Bewley thanked the sheriff's department for utilizing inmates for cleanup. Mr. Bewley stated there were individuals who want to assist the Park Board and Councilman Caldwell stated as long as they were listed on insurance.

Fire – Keith Cromwell

Mr. Cromwell reported for the month of for the month of September there were 7 EMS runs, 1 SRT (standby) and 2 alarms.

Claims:

Councilwoman Fry made a motion to approve the claims for October 23, 2017 for \$130108.19. Councilman Thompson seconded. All in favor, motion passed.

The claim amount was higher in October, due to the Council Meeting being scheduled later to meet conflicting council members schedules and budget dates.

Old Business:

Councilwoman Fry made a motion to approve the 2018 Budget, Ordinance 2017-10. Councilman Thompson seconded. All in favor, motion passed.

President Johnson stated extensive work had been done reviewing Batts bills to determine the issue and credit and all other business accounts and residential accounts had been reviewed to make sure they are correct. CT Johnson commended Deputy Kellogg on her efforts.

Councilman Thompson made a motion to approve a credit to Batts INC. for overcharges on their water utility bill in the amount of \$2662.48. Councilman Caldwell seconded. All in favor, motion passed.

President Johnson stated Craig Parks contacted him regarding the estimates that had been done for roadwork for the Community Crossings Grant after being awarded were underbid by \$5047.39 and \$360.00.

Councilman Thompson made a motion to approve the increase on the bids of \$5047.39 and \$360.00. Councilman Caldwell seconded. All in favor, motion passed.

CT Johnson addressed that Ordinance 2017-09 should be a Resolution, and would be corrected.

President Johnson tabled the Social Media Ordinance 2017-08 to November.

New Business:

The Town needs a BZA representative as June Nickels stepped down and was a paid position and the Town needs a new representative and if no one comes forward the position must be posted.

President Johnson read Resolution 2017-11, A Resolution Declaring Items Surplus. Marshal Thomas stated the guns were in excellent condition.

Councilwoman Fry made a motion to approve Resolution 2017-11. Councilman Caldwell seconded. All in favor, motion passed.

Discussion ensued on how to sell guns. Marshal Thomas suggested a fixed price or a sealed BID. The highest bidder would receive first choice. No convicted felons could bid. Ad to be placed in paper and opened at the December meeting.

President Johnson read the first reading of Ordinance 2017-12; An Ordinance Placing Restrictions on Use of Vacant Lot. Ordinance will be tabled until the November meeting for the Council to vote. Discussion ensued.

President Johnson read Ordinance 2017-09; An Ordinance Amending Salary Ordinance 2016-06 Salaries for 2017.

Marshal Thomas requested the salary per hour be \$20.00.

Councilman Caldwell made a motion to suspend the rules and consider the Ordinance 2017-09 on the first reading and consider adopting on the first reading with adjustments made to the Deputy Marshal salary of \$20.00. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell made a motion to accept Ordinance 2017-09. Councilman Thompson seconded. All in favor, motion passed.

BIDS Opened –

Bid was opened for the electrical equipment. One lot offer from IMPA Service Corps of \$28,000 with a value on equipment being \$42,000 and President Johnson requested an offer to accept, reject or put back out to BID?

Councilman Caldwell made a motion to accept IMPA/ISC's BID of \$28,000. Councilman Thompson seconded. Councilman Caldwell - aye, Councilman Thompson – aye, Councilwoman Fry – aye, President Johnson – nay. Motion passed.

No BIDS were received on the lease of the property and digger derrick.

President Johnson opened the formal BID for the Dodge Charger from Keith and Colton Cromwell for \$250.00. The vehicle was valued at approximately \$2400/\$2500.

Councilman Thompson made a motion to accept the BID on the Dodge Charger for \$250.00. Councilman Caldwell seconded. All in favor, motion passed.

President Johnson opened the BID for the Crown Victoria. Keith Cromwell made a formal BID of \$100.00 which valued at \$800.00.

Councilman Thompson made a motion to accept the BID of \$100.00 for the Crown Victoria. Councilwoman Fry seconded. All in favor, motion passed.

Councilwoman Fry made a motion to close the Town Board Meeting. Councilman Thompson seconded. All in favor, motion passed.

President Johnson opened the Public Hearing for the discussion of the sale of the Library building. No comments were made.

Councilwoman Fry made a motion to close the Public Hearing. Councilman Thompson seconded. All in favor, motion passed.

President Johnson opened the Town Council Meeting at 21:00.

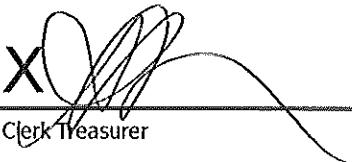
President Johnson opened the single BID for the library from Brad Bucy. Two BIDS were placed on the BID sheet. One was for \$18,500.

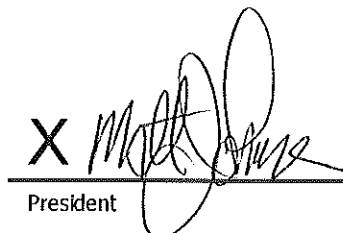
Councilman Caldwell made a motion to accept the BID of \$18,500. Councilman Thompson seconded. All in favor, motion passed.

Billing Disputes

No billing disputes presented.

Councilman Thompson made a motion to adjourn the meeting. Councilman Caldwell seconded. All in favor, motion passed. Meeting adjourned at 21:07.

X 
Clerk Treasurer

X 
President