

Town CT

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: ADVANCE TOWN HALL

JANUARY 8, 2018

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

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Council Members: Matt Johnson, Melody Fry, Dale Thompson, and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

**Attendees:** Council Members: President Johnson, Melody Fry, and Dale Thompson  
(Councilman Caldwell: Absent)

Marshal: Brad Thomas

Clerk-Treasurer: Shari Johnson

Others in attendance: David Gregory, Jeff Hopper, Dan Bewley, Lisa Henry and Keith Cromwell

President Johnson called to order the Council Meeting at 7:00 p.m.

**Pledge of Allegiance**

**Rules of Order were read by President Johnson**

**Councilman Thompson made a motion to approve the Meeting Minutes from December 11, 2017. Councilwoman Fry seconded. All in favor, motion passed.**

**Councilman Thompson made a motion to approve the Special Year-End Meeting Minutes from December 28, 2017. Councilwoman Fry seconded. All in favor, motion passed.**

**Police – Brad Thomas, Marshall**

Marshal Thomas there were runs in Town and cars broken into. Three houses had unlocked vehicles. Stolen was 1 WeBo computer, a gun and change. This happened Christmas Eve morning. If anyone has information please contact Marshal Thomas.

A medical bad was turned into APD which is blue with a brown strap.

Marshal Thomas has completed his student teaching and back to a regular schedule.

The radar signs had much data downloaded: 61,000 cars have come through Advance and the signs only record vehicles coming towards them and not driving away. The signs were placed for the last 7 weeks. The average speeds through town were 27 on one sign and 29 on the other. One vehicle was tracked at 62 mph.

Marshal Thomas and Deputy Stumm have put in to attend the Interdiction School in Colorado in May. Sheriff Neilsen will be in attendance as well. APD and the Sheriff's Department are looking to partner in interdiction.

President Johnson questioned the cost of the conference.

Marshal Thomas stated the conference is 5 days, and the registration fee is \$325.00, and the rooms will cost \$872 for two separate rooms.

President Johnson questioned what mode of transportation would be used. Marshal Thomas stated they planned to drive out to the conference. CT Johnson stated her office was creating the Request to Travel form and it would need to be completed and signed off by the Council. Marshal Thomas advised that the police car would not be ready until March.

Councilwoman Fry made a motion to approve funds of \$2500.00 for the drug interdiction class in Colorado. Councilman Thompson seconded. All in favor, motion passed.

President Johnson requested that a report was needed from the police department, and to have that into the CT by Friday before the meeting and CT Johnson requested Wednesday before the meeting.

#### **Clerk-Treasurer – Shari Johnson**

CT Johnson presented the Fund and Appropriation Reports and no comments were presented.

CT Johnson discussed all adjustments requesting approval. She also requested that any billing disputes be emailed or called into the Clerk's office and not done by personal text, phone call, email or Facebook.

Councilwoman Fry made a motion to approve the Clerk- Treasurer adjustments of \$2891.77. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve the Conflict of Interest forms for CT Johnson and President Johnson. Councilwoman Fry seconded. All in favor, motion passed.

CT Johnson stated that Mr. French from Ray's Trash had contacted her on December 20th advising rates from the Boone County Solid Waste had been increased to Ray's from \$.25 to \$.40 with an increase of \$.15 per customer. After reviewing Ray's contract, President Johnson and CT found that only the fuel surcharge could be amended to contract and not and not the Waste District fee and the price was per household, per month for the time of the contract.

Therefore, CT Johnson advised Mr. French of the President's opinion and no further correspondence had been received. She was making the Council aware.

CT Johnson has had issues renewing bond. She hopes to have before the next meeting to have the Council approve.

**Contractors were not required to attend the January 8, 2018 Town Council Meeting.**

**UMAC- President Johnson read report**

President Johnson reported for the month of December, water usage was 767,000 gallons billed was 686,528 gallons for 80,472 unaccounted/loss gallons.

Troy is working with Town Attorney on a Cross Connection Control Ordinance which is required by IDEM established to protect water users from possible contamination.

An extra heater was added to water plant to keep from freezing.

A response is being written to IDEM in response to violations that occurred over past 16 months and issues have been reviewed with inspector and inspection requested to review and that operations are adequate.

Motor to digester is burnt up and sent off for possible repairs.

Gear for skimmer is broken. President Johnson approved \$1500.00 to repair.

**Hopper- President Johnson read report**

During the month of December, the Council meeting was attended. Meter top installed, checked for leaks, installed meters, check septic backups, final reads, meter reads and re-reads, and fixed manhole cover until INDOT could address. Roads were salted and snow removed. Water supplies will be moved from Maintenance Building to Town Building.

CT Johnson questioned when a customer would be billed and when would Town be billed? Between meter and house is on resident, and from meter beyond is the Town's responsibility.

Keith Cromwell requested that alleys have cars removed so that snow removal can be done and EMS can access.

President Johnson requested Marshal Thomas address with residents.

**ISC –**

President Johnson read IMPA report for the month of December. Three service requests were completed on 01/18/2018. One emergency response ticket was addressed: a circuit breaker was tripped in a home.

CT Johnson stated that all the Council was registered for the IMPA Legislative Dinner on January 22, 2018 and if anyone couldn't make it to let her know.

Two appraisals needed to be completed for property at Water Tower for the Solar Park. Jerry Alexander with Berkshire Hathaway, and Jeff Wolfe would advise realtors who would do lease appraisals.

#### **Park – Dan Bewley**

Dan Bewley, Park President, presented the report for the Special Meeting held on January 2, 2018. No December meeting was held.

The Park Board held a special meeting to read an approve Resolution for the sale of the Library Building. All the Board was present at that meeting and Resolution was approved. The Electric supplies are being housed in the Town building until the weather improved. Stall doors and walls still need to be purchased for the Park Restroom and President Johnson stated he would make calls for pricing of stall doors.

The next Park Board meeting is to be held on January 22, 2018. Discussion of new members on the Park Board will be held who will be active. The Park Board sponsored bon fires that were very successful.

#### **Fire – Keith Cromwell**

Mr. Cromwell stated no report was presented and that the report would be in the following month. There were 2 runs.

#### **Claims:**

Councilman Thompson made a motion to approve the claims for January 8, 2018 in the amount of \$138,599.19. Councilwoman Fry seconded. All in favor, motion passed.

#### **Old Business:**

Sealed BIDs were opened for the Lease of the Utility Building. One was received from IMPA of \$3.00 per square foot.

Councilwoman Fry made a motion to accept the Lease BID of \$3.00 per square foot from IMPA/ISC. Councilman Thompson seconded. All in favor, motion passed.

The Employee Handbook updates were tabled until the February 2018 meeting.

An agreement to purchase water from the Town needs to be written. Councilman Caldwell suggested previously one agreement could be made and each person sign the agreement.

Two BIDs were received for the Digger Derrick after the cut-off time of noon. The Notice to Bidders will be run again and BIDs will be accepted for the February meeting.

#### **New Business:**

Employee Insurance needs to be reviewed. Currently the Clerk pays \$341/month. Marshal Thomas has benefits with IPS until August 11, 2018. Marshall Thomas said there would be a

difference that could be paid after August 11, 2018 but at an additional cost. CT Johnson will check into insurance costs.

UHC will not offer benefits for just one employee. A stipend would need to be considered. President Johnson stated this would be addressed at the February meeting. Councilman Thompson questioned what the issue was with the insurance. CT Johnson stated that no one will insure just one employee. CT Johnson stated she would review with private insurers as to cost.

Tablet purchases for the Council were discussed. Councilman Thompson stated he would need print that is large enough to read. Councilwoman Fry stated she already had a tablet. President Johnson suggested CT send to Council's emails and CT Johnson stated there is Dropbox that documents could be put into. Discussion would be tabled until the next meeting.

### **Billing Disputes**

No billing disputes presented.

Councilman Thompson made a motion to adjourn the meeting. Councilwoman Fry seconded. All in favor, motion passed. Meeting adjourned at 19:46.

X

Clerk Treasurer

X

President