

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: ADVANCE TOWN HALL

February 12, 2018

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Matt Johnson, Melody Fry, Dale Thompson, and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: President Johnson (absent), Melody Fry, Dale Thompson, and Jim Caldwell

Marshal: Brad Thomas

Clerk-Treasurer: Shari Johnson

Others in attendance: David Gregory, Jeff Hopper, Dan Bewley, Lisa Henry and Greg Lowery

Councilman Caldwell called to order the Council Meeting at 7:00 p.m.

Pledge of Allegiance

Rules of Order were read by Councilman Caldwell

Councilwoman Fry made a motion to approve the Meeting Minutes from January 12, 2017. Councilman Thompson seconded. All in favor, motion passed.

Police – Brad Thomas, Marshall

Marshal Thomas reported the after school program going well, with help from Linda Randle, retired teacher, Ed and Jody, Pastors at Old Union Church and other helpers. Attendance 1st – 33, 2nd day – 38 and 3rd day – 37. Activities include homework help, arts/crafts and feeding kids. Pop Tarts are still being given on school mornings and collaboration with school for lunch accounts. Marshal Thomas is considering a zip-line incentive for good grades at end of school year.

Police reports include stolen property and county is beginning to assign cases from the Sheriff's Office to the Town to investigate.

Police contacting habitat for humanity to help with clean up.

Mifi for laptops is set up, radars have been sent for repairs, grants are being sought for patrol rifles and looking into designs for police car

Police radar signs report: 75,000 cars, 85% under 32 mph, 1% over 46 mph and 1 recording of 91 mph at 3 a.m. Copies can be made of speed report if residents want to see them.

Councilwoman made a motion to approve the grant being submitted for the rifles. Councilman Thompson seconded. All in favor, motion passed.

Deputy Stumm is working on a grant for an in car camera system which costs \$3500-\$4500. Councilman Caldwell stated once more information is received, to let the Council know to approve.

Clerk-Treasurer – Shari Johnson

CT Johnson presented the Fund and Appropriation Reports and no comments were presented. CT stated that once year is rolled over in Keystone, reports will reflect 2018 budget and be more accurate.

Two adjustment credits being requested are a security light adjustment and the Fire Department contract water department adjustment.

Councilwoman Fry made a motion to approve the Clerk- Treasurer adjustments of \$165.10. Councilman Thompson seconded. All in favor, motion passed.

CT is still working on the Internal Controls and answering service.

The auditors from SBOA needed the Annual Financial Report completed for 2013, which took the CT two weeks.

Councilman Thompson made a motion to approve the CT Bond for \$30,000. Councilwoman Fry seconded. All in favor, motion passed.

CT questioned if Council approved the Request to Travel Form. No comments made.

Councilwoman Fry made a motion to approve CT to attend ILMCT Conference for \$877.08 estimated cost. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve hiring of someone to clean the Utility Building. Councilwoman Fry seconded. All in favor, motion passed.

CT Johnson discussed with Council how to Council would like to handle utility requests for extensions. CT stated legally if a resident is seeking assistance, she cannot shut off. Discussion ensued. If the bill is extremely high residents can find assistance with 211, Jamestown Ministerial Fund where residents can go. When temperatures are below freezing CT stated they do not shut off due to potential pipes freezing. Councilman Thompson recommended that

if a resident's bill is typically \$400 and they have a \$900 bill, they can pay their usual rate and have until the next bill is due to pay the difference. The town has a utility bill to pay for the Town and other residents cannot pick up the bills for other residents. The Council consensus is residents can receive a one-time grace. This grace is only extended to property owners and not renters. CT thanked the Council for direction.

UMAC- Councilman Caldwell read report

Water usage for January 905,000 gallons and 683,820 were billed leaving a difference of 221,180 for 24.4% loss. Council stated a leak may be happening again. Several pipes froze and burst due to extreme cold temperatures. Discussion ensued.

DNR Report completed. Blower motor was replaced and is ok, and clarifier repaired. The skimmer passed. A Cross Connection Ordinance is being worked on and is required by IDEM.

ISC – Councilman Caldwell read report

In January 4 service requests completed. Security lights were changed and two emergency response tickets of a bent pole replaced and a bad transformer were completed.

2 pole replacements are on the March schedule for work.

Councilman Caldwell read the amendments to the ISC Maintenance Agreement including e-verify.

Councilwoman Fry made a motion to approve Councilman Caldwell to sign the Amendment to the Maintenance Agreement between the Town of Advance and ISC Inc. dba/IMPA Service Corp. Councilman Thompson seconded. All in favor, motion passed.

Hopper- Jeff Hopper read report

In the month of January salting and plowing were done, sludge removal done at sewer plant, utility shut-offs, checked septic, fixed Post Office door and checked for leaks. Meter pit was changed.

Upcoming work: re-plumb Town Hall on a pipe that froze in the garage, fix drains on Roark Street, repair storm drains (verify before streets paved) and other jobs as assigned.

Mr. Hopper stated he would check for leaks and manholes. Discussions ensued.

Councilman Caldwell discussed the Legislative Dinner with IMPA and discussed positive conversations had with Legislator Phil Boots and Emily Williams, attorney with IMPA regarding the Solar Park.

Discussion ensued regarding SR 75 Project.

Councilman Caldwell discussed the progression of the Solar Park and a Public Hearing would take place on February 28, 2018 with the BZC. Discussion ensued of installation of the Solar Park.

Councilman Thompson made a motion to approve the estimate of appraisals of \$237.50 per acre as a lease average price for the land at the Water Tower. Councilwoman Fry seconded. All in favor, motion passed.

Discussion of Tap Fees ensued. Mr. Hopper stated that the Town's tap fees were too low. Currently the Town's fee is \$525.00 and should be around \$1500.00. This discussion will be tabled and an amendment will need to be written on the Sewer Ordinance.

Councilman Thompson approved work up to \$5,000 to repair sewer skimmer. Councilwoman Fry seconded. All in favor, motion passed.

Councilman Caldwell lead a discussion regarding disconnect and reconnect fees and shut-off valves of houses that were grandfathered before 1999 of houses required to have shut-off valves. This discussion was tabled for further discussion. Councilman Caldwell stated concerns of those grandfathered.

Park – Dan Bewley

Mr. Bewley stated the restrooms will be worked on once the weather breaks. President Johnson stated that he had contacted someone about stall doors for the restrooms and would cost \$1300.00.

The Parking Lot lights lines were cut and stated the park had purchased materials to fix the line of \$491.00. Discussion ensued that the responsibility of who did the line locate would be responsible for the repairs. CT Johnson placed a message to Mr. Elless regarding.

Park Board members are still being sought. Logos are being reviewed. Bi-Laws are being reviewed. A meeting had been set for February 21, 2018 for closing of the Library Building.

Councilwoman Fry questioned why seeking members. Mr. Bewley stated there are two active members on the Park Board and two non-active members and that bi-laws they are writing will speak to this.

Who will be mowing the Park was tabled for a future meeting.

Fire – Councilman Caldwell read report

December report was submitted.

In January there were 8 EM, 3 MVA, 2 Fire and 2 alarms. Fire Insurance was completed.

Claims:

Councilman Thompson made a motion to approve the claims for February 12, 2018 in the amount of \$100627.84. Councilwoman Fry seconded. All in favor, motion passed.

Old Business:

Changes to the Employee Handbook were tabled.

Councilman Thompson made a motion to order a hydrant meter. Councilwoman Fry seconded. All in favor, motion passed.

Councilman Thompson made a motion to ratify President Johnson to sign the Affidavit of Ownership for Solar Park. Councilwoman Fry seconded. All in favor, motion passed.

Councilwoman Fry made a motion to Councilman Caldwell to sign the Local Road and Bridges Matching Grant Agreement EDS #A249. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve the lease to ISC. Councilwoman Fry seconded. All in favor, motion passed.

Councilwoman Fry made a motion for Councilman Caldwell to sign lease to ISC. Councilman Thompson seconded. All in favor, motion passed.

Sealed BIDS were opened for Digger Derrick.

John Riner bid \$505.00. Bart McClay bid \$2010.

Councilman Caldwell made a motion to accept bid from Bart McClay for \$2010. Councilwoman Fry seconded. All in favor, motion passed.

New Business:

Discussion of Employee insurance stipends was tabled.

Billing Disputes

No billing disputes presented.

Councilman Thompson made a motion to adjourn the meeting. Councilwoman Fry seconded. All in favor, motion passed. Meeting adjourned at 20:35.

X

Clerk Treasurer

X

President