

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: ADVANCE TOWN HALL

June 11, 2018

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Matt Johnson, President, Melody Fry, Dale Thompson, and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: Melody Fry, Dale Thompson, and Jim Caldwell

Marshal: Brad Thomas

Clerk-Treasurer: Absent – Deputy Clerk, Carla Kellogg present for minutes

Others in attendance: David Gregory, Jeff Hopper, Dan Bewley, Lisa Henry, Nancy Hopper, Keith Cromwell, Emily Williams, Jerry Smith and Ed Smith

Councilwoman Fry called to order the Council Meeting at 7:00 p.m.

Pledge of Allegiance

Rules of Order

Jerry Smith from Smith's Trash Service to speak and Ed Smith spoke on behalf of Smiths. Due to customer concerns and the company purchased a new truck with a lift. Smiths Trash is a family owned business and Ed would be working the route. BID would be opened at the July meeting.

Emily Williams, Legal Counsel, from IMPA spoke regarding Solar Park:

The Solar Park is a .24 Mega Watt capacity. The modules for the park were delivered and once the fence is up the modules can be secured and roads cut in. Progress completion date should be near the end of August. Tie in will be in September or October.

Councilwoman Fry opened the Public Hearing for the Solar Park. David Gregory questioned about security and vandalism to monitor the system. Ms. Williams stated that the fence would be a big deterrent

Councilwoman Fry closed the Public Hearing.

Councilman Thompson made a motion to suspend the Rules and consider Resolution 2018-03 on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell made a motion to accept Resolution 2018-03 and for Councilwoman Fry to sign the Statement of Benefits. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve the meeting minutes from the May 22, 2018 Meeting. Councilman Caldwell seconded. All in favor, motion passed.

Police – Brad Thomas, Marshall

The WAM program is going well. Clean up for Conservation Club will be Saturday. Painting will begin in one to two weeks and will cost \$2000.00.

There were no speeders in town.

Clerk-Treasurer – Deputy Kellogg

No comments were presented on Fund or Appropriation reports.

Logos were being worked on as well as replacing the emergency phone and answering system. Paperless billing was being investigated by CTs office.

Internal Controls and SOPs are being created.

Shirt purchases were being reviewed and let CT know if interested.

If purchases are to be made, please follow the purchasing Ordinance and set up an account or utilize the Town credit card to make for a cleaner audit.

Copy fee Ordinance needs to be established. Discussion ensued.

Asset Management is on the CTs office radar as well as ordering security cameras. Discussion ensued regarding cost.

Budget discussions need to begin. CT office will be closed on July 3rd in lieu of the 4th as office is closed on Wednesdays.

Councilman Caldwell made a motion to approved CT adjustments for May in the amount of \$357.66. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell gave an update on the Community Crossings Grant. Work was completed on Thompson and Roark and crack seal completed. Next year there will be two options for the CC Grant, fall and spring option. Discussion ensued.

UMAC- Councilwoman Fry read report:

Water usage for May was 1,934,000 and usage was 695,151 with a loss of 64%. An extensive flush was done on lines out to school. Smart Manufacturing is providing costs of producing a stainless skirting for sewer.

Mr. Elless met with Gary Ladd to discuss flood and infiltration issues fixing laterals. Recommendation was to follow through with project designed several years back. The numbers looked good and not much else that can be done.

Discussions ensued.

ISC – Councilwoman Fry read report:

Five service requests completed and a down guide installed to support a leaning pole. Four emergencies were responded to replacing fuses and transformers. A meter was replaced and poles are being worked into schedule for replacement at Nicely/ 300 South and Roark and Main.

Hopper – Keith Cromwell presented report:

Mowing, disconnects and filling holes were on report. Upcoming jobs are burning brush, pump septic tanks and other jobs as requested.

Councilwoman Fry opened the Public Hearing for the Hydrant Meter Ordinance/Policy. No discussion held. Councilwoman Fry closed the Public Hearing.

Councilman Caldwell made a motion to adopt the Hydrant Meter Policy. Councilman Thompson seconded. All in favor, motion passed.

Marshal Thomas stated he met with Mr. Elless of UMAC to purchase lab equipment. Mr. Elless advised he would pay \$700.00 for the equipment and he would type up an estimate or proposal.

Park – Dan Bewley:

Construction is underway. Materials were purchased for Boy Scouts to do repair work on the picnic tables. Councilman Thompson stated a roll up door would be the best option for the concession stand or block it and use it for storage.

Fire – Keith Cromwell presented:

For the month of May there were 2 EM, 3 MVAs, 4 Fires, 4 Alarms and one hazmat. Councilman Caldwell stated rating for fire codes and many items were missed. Corrections will be made to report in the next two weeks.

Claims:

Councilman Thompson made a motion to approve the claims for June 11, 2018 in the amount of \$82461.30. Councilman Caldwell seconded. All in favor, motion passed.

Old Business:

SR 75 was supposed to begin the previous week, but delayed because of SR 39 project and should begin by July 1.

The only recommended change to the Employee Handbook was if the police work a holiday, they get an alternate day off.

The employee insurance stipend recommended for Marshal Thomas was \$500.00. The Salary Ordinance needs to be amended.

Only one appraisal could be obtained for the average of bailing Town land. Councilman Caldwell advised John Demaree emailed him and advised to bail would be \$75.00.

A motion was made to accept the appraisal BIDS by Councilman Caldwell. Councilman Thompson seconded. All in favor, motion passed.

Infraction letters are still need to be mailed out.

New Business:

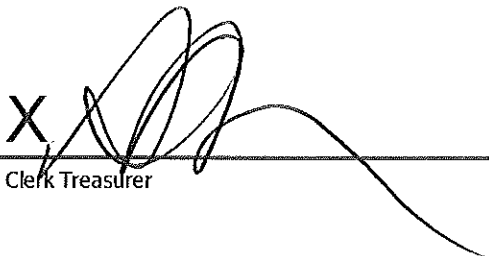
Storage options are being reviewed to house CTs records. File cabinets are cheaper than racking for old records. Discussion ensued.


Councilman Thompson made a motion to surplus old meter. Councilman Caldwell seconded. All in favor, motion passed.

Billing Disputes

No billing disputes presented.

Councilman Caldwell made a motion to adjourn the meeting. Councilman Thompson seconded. All in favor, motion passed. Meeting adjourned at 19:50.

X 
Clerk Treasurer

X 
President