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TOWN OF ADVANCE

MEETING MINUTES

LOCATION: ADVANCE TOWN HALL

August 16, 2018

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Matt Johnson, President, Melody Fry, Dale Thompson, and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members, President Johnson, Melody Fry, Dale Thompson, and Jim Caldwell

Marshal: Absent

Clerk-Treasurer: Shari Johnson

Others in attendance: David Gregory, Jeff Hopper, Dan Bewley, Lisa Henry, Nancy Hopper, Keith Cromwell, Troy Elless, Jerry Smith, Greg Lowery, Jeff Utterback, Linda Randle and Bill Stombaugh.

President Johnson called to order the Council Meeting at 7:00 p.m.

Pledge of Allegiance

Rules of Order

Joe McDonough spoke on behalf of American Legal regarding the codification process, that they are AIM endorsed and the costs of codifying the Town's Ordinances.

To update the Town's Municipal Code would be \$7250, with payments being spread over 2 budget cycles. An electronic version/link for the Town's website would be free for the first year and then \$495.00, thereafter.

President Johnson read the other two quotes presented. A request for quote from Sterling Codifiers refused to BID as they did not have clients in Indiana and the organization would have to become versed in Indiana Code, which would be reflective in the price.

Lastly, President Johnson reviewed a quote from municode. Recodification with municode, would be \$9600, and on-line hosting would be at no charge the first year and \$395.00 thereafter.

Councilwoman Fry made a motion to utilize American Legal and accept the proposal of \$7250.00 for recodification, and \$495.00 for a link to the Town's website after the first year.

Councilman Caldwell seconded. Votes were taken and Councilman Caldwell voted aye, President Johnson aye, Council woman Fry aye and Councilman Thompson nay. Motion passed.

Jeff Utterback, Leader of Scout Troop 350 and Evan Utterback spoke to the Council requesting ideas for Eagle Scout Projects. Park President, Dan Bewley, stated that Tony Petro had already approached him regarding projects. Council recommended for the Troop to contact the Parks Department for projects.

Pledge of Allegiance

Rules of Order

Councilman Thompson made a motion to approve the meeting minutes from the July 9, 2018 Meeting. Councilwoman Fry seconded. All in favor, motion passed.

Police – President Johnson read report

No major events were reported and runs have reduced. Budget numbers were discussed with CT Johnson. Donations were made to WAM programs from Whirlpool and Church of Prophecy in Jamestown and Trent Heat and Cool. Movement into Town Hall is anticipated to be September 10, 2018 and an open house to take place in October.

Pastor Lance Newton and retired teacher, Linda Randle spoke about the WAM program. Since inception the attendance has grown from 24 kids to 50 with a total potential of 109 kids attending. They feed kids, help with homework and play games.

Councilman Caldwell pushed for an agreement with the Town and WAM to utilize the facility. He also stated he thought the utilities should be paid by WAM. CT Johnson questioned if there was a separate meter for that space. Councilman Thompson and Councilman Caldwell argued that the Clerk was being difficult with the situation. CT Johnson stated her job was to do things the proper way. Councilwoman Fry expressed that she didn't feel the organization should have to pay for the utilities and CT Johnson concurred.

President Johnson questioned whose 501C3 was being utilized WAM was umbrellaed under Old Union Church's non-for-profit.

President Johnson questioned if a resident of the Town wished to use the space as it was only being used for a total of 6 hours/week and what other uses for the space was being done. It was advised the grants could be lost if the space was used for something other than what it was

intended and in the future, other activities would be established. Exclusivity was requested. Discussion ensued.

Attorney, Amy Noonig advised if the organization wanted to lease the space, then the proper procedure must be followed with obtaining 2 appraisals and publishing in the paper. Councilman Caldwell and Councilman Thompson expressed their disapproval of having to follow this procedure.

Councilman Caldwell requested a verbal motion with WAM to use the facility. Councilman Thompson seconded. All in favor, motion passed.

Clerk-Treasurer – Shari Johnson

No comments were presented on Fund or Appropriation reports.

Councilwoman Fry made a motion to approve adjustments for \$9638.78. Councilman Caldwell seconded. All in favor, motion passed.

Internal Controls are still being completed and ordering security cameras.

Discussion regarding answering service ensued. President Johnson advised that he needed someone else on the Council to hold the utility phone with him working out of state. No member volunteered.

iCloud billing is still being researched and please sign up for REACH Alert to receive immediate messages such as boil orders.

Community Crossings will begin August 6, 2018 and everything will be done electronically this year.

Councilman Caldwell made a motion for Town Attorney, Amy Noonig, to send a letter on behalf of the Town for the loss of water caused by the fiberoptic line that was placed. Councilwoman Fry seconded. All in favor, motion passed.

Future Ordinances need to be adopted; The Economic Rider, Animal Control Ordinance and Copy Fee Ordinance.

Lastly, CT Johnson stated that everyone involved with the Town needed to work together and that everyone is on the same team and has the same goals. There was no need for name calling or inappropriate things being said.

UMAC- Troy Elless

Mr. Elless reported usage for water in July 1,021,000 gallons, billed gallons was 1,760,058. The boil order had been lifted and was due to a pipe separated. Discussion of the issue and the water tower draining ensued.

The Chlorine System needs to be repaired and cost \$1800.00 by Spear Corporation.

Councilman Thompson made a motion for Spear Corporation to repair the Chlorine System for \$1800.00. Councilwoman Fry seconded. All in favor, motion passed.

Discussion of skirting repair ensued, and tabled for a future meeting.

Mr. Elless discussed elbow repair on the Lift Station quoted at \$5400.00 and that water would need to be pumped down.

Councilman Caldwell made a motion for \$5400.00 for repairs on the Lift Station and \$1000.00 for a pumper truck. Councilman Thompson seconded. All in favor, motion passed.

Mr. Elless also advised that there was a bad float at the school that would need to be replaced.

President Johnson addressed work orders needed to go through the Clerk's office and have effective communication. The water and sewer funds are still in the negative and everyone needs to be diligent with spending.

ISC – President Johnson read report:

In the month of July, 6 service requests were completed including upgrades and security lights. Two poles were engineered, no outages were reported and plant growth management was assessed.

Legal Counsel, Amy Nooning addressed the Service Agreement with the Council and advised she made recommendations and negotiated the terms for the Town.

Councilman Thompson made a motion to approve the Master Service Agreement with IMPA/ISC Inc. Councilwoman Fry seconded. All in favor, motion passed.

Discussion was presented regarding having a stationary hydrant meter behind the Town Hall. CT Johnson stated it could be monitored being close to the Town Hall and anyone needing water would go through the Clerk's office, so an initial reading could be obtained as well as an ending reading. Usage by Calumet was addressed and usage by others and potential water loss. CT Johnson advised that Calumet had a hydrant wrench and would turn the water on and off when needed and could be monitored. It was determined the hydrant meter would stay at the hydrant behind the Town Hall, to not only be monitored, but to also lessen the risk of it being moved from hydrant to hydrant thus reducing potential damage to the meter or hydrants.

Councilman Caldwell advised the meter that was rented would be returned and then we would be "stuck" with two meters. CT Johnson advised the second meter was approved for purchase to have for sales of water and so the town would not lose out on future potential sales since the other meter was not accessible.

President Johnson read Resolution 2018-04.

Councilman Caldwell made a motion to suspend the rules and consider the Resolution on its first reading. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to motion to accept Resolution 2018-04. Councilman Caldwell seconded. All in favor, motion passed.

President Johnson presented work agreement for EIA-861 and 2018 filing. CT Johnson explained Pat Callahan, former Town CPA, completed this form in the past for the Town. She was unaware of this report. This report should have been completed in the spring while CT Johnson was off on medical leave. She requested IMPA complete the report on her behalf.

Councilwoman Fry made a motion to approve the completion of EIA-861 Annual Filing for \$250.00 by IMPA. Councilman Thompson seconded. All in favor, motion passed.

It was reported the Solar Park was close to completion and an anticipated live date would be in September.

Hopper – Keith Cromwell:

Mr. Kromwell advised for the month of July, work completed was checking valves, mowing, meetings with INDOT, pumping tanks, progress meetings, and missed locates.

Discussion of missed line locates ensued. Mr. Kromwell stated that many days they were on-site with Calumet and did not charge the town. He also discussed the difficulty in locating lines, and that some were difficult to find.

811 locates would be transferred from Mr. Elless and UMAC, to Hopper Excavating.

Discussion of who needed to pay leak bills and Council advised Town would pay.

Park – Dan Bewley:

Mr. Bewley stated work will be done for the golf course and the RC Park is a “go”. Mr. Bewley asked where he could obtain clay dirt. Councilman Caldwell suggested contacting Matt Mitchell. Discussion ensued.

The RC Park will have 3 ovals with different courses and Mr. Bewley advised he would be meeting with the RC Club on August 19, 2018.

A motion was needed for the payment of the Park restroom completion done by Jerry Seymour. Councilman Thompson made a motion to approve payment of \$17,500.00 to Jerry Seymour for the completion of the Park Restroom. Councilwoman Fry seconded. All in favor, motion passed.

Fire – Keith Cromwell presented:

For the month of July there were 10 EM, 2 MVAs, 2 Fires, and 2 Public Assists.

Claims:

Councilman Caldwell made a motion to approve the claims for August 13, 2018 in the amount of \$168,537.77.30. Councilman Thompson seconded. All in favor, motion passed.

Old Business:

President Johnson read the trash BIDs. Three BIDs were attempted to be obtained. One company D n D in Crawfordsville, did not service our area. The two BIDs were received from Ray's Trash and Smith's Trash.

Councilman Caldwell made a motion to accept the Smith's Trash BID. Councilwoman Fry seconded. All in favor, motion passed.

Ray's Trash BID lower, but the Council felt from billing and customer complaints, that Smith's provided better service than Ray's.

Councilwoman Fry made a motion to amend Smith's Trash Contract to 174 residents at a cost of \$1740.00/month. Councilman Thompson seconded. All in favor, motion passed.

Discussion regarding the Connex Box purchased ensued including the purchase of shelving. Councilwoman Fry approved the purchase of the Connex Box for \$2900.00 and the purchase of shelving up to \$1000.00. Councilman Caldwell seconded. All in favor, motion passed.

No BIDS for bailing were received.

President Johnson read the portion of the Salary Ordinance 2018-05 to be amended.

Councilwoman Fry made a motion to suspend the rules and consider Ordinance 2018-05 on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilwoman Fry made a motion to approve Ordinance 2018-05. Councilman Thompson seconded. All in favor, motion passed.

ITRON Agreement was tabled.

Mr. Babyak was approved to remove and build a staircase on the Town building. The staircase was removed, but he has not returned to complete. Councilman Caldwell and CT Johnson stated they would attempt to get ahold of Mr. Babyak and request the money back of the deposit of \$1300.00 with an invoice less the removal of the stairs.

President Johnson had an estimate from Brad Bucy of Bucy Construction and advised to move forward with Mr. Bucy as there was a deadline that needed to be met with the stair completion.

New Business:

President Johnson read Ordinance 2018-03, An Ordinance Establishing a Local Road and Bridge Matching Grant Fund.

Councilwoman Fry made a motion to suspend the rules and consider Ordinance 2018-03 on its first reading. Councilman Thompson seconded. All in favor, motion passed.

Councilwoman Fry made a motion to accept Ordinance 2018-03. Councilman Caldwell seconded. All in favor, motion passed.

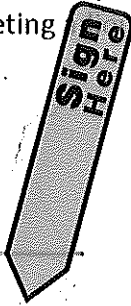
President Johnson Opened the Public Hearing for a new appropriation 258001360. No comments were made. President Johnson closed the Public Hearing.


Councilman Thompson made a motion to approve Ordinance 2018-04. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell made a motion to continue utilizing DC Tree Service for \$400.00/tree. Councilman Thompson seconded. All in favor, motion passed.

Billing Disputes

No billing disputes presented.

Councilwoman Fry made a motion to adjourn the meeting. Councilman Thompson seconded. All in favor, motion passed. Meeting  rned at 21:36.

X 

Clerk Treasurer

X 

President

The next Council meeting is scheduled for September 18, 2018 at 7:00 p.m.