

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: TOWN HALL

December 28, 2020

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Melody Fry, Dale Thompson, Amanda Lyles and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: President Fry, Amanda Lyles, Dale Thompson and Jim Caldwell

Marshal: Not present

Clerk-Treasurer: Shari Johnson

Others in attendance: Gary Ladd, Bill Castrodale and Bill Whalen all attended via Zoom

President Fry called to order the Council Meeting at 7:00 p.m.

Pledge of Allegiance

Rules of Order – President Fry did not discuss as no additional residents attended.

Bill Whalen with NFP regarding Town Insurance:

Mr. Whalen discussed the Town Insurance Policy, IPEP (Workman's Compensation Policy) and the Cyber Security Policy for 2021.

The Town policy increase by 2 ½ % over L/Y. New items such as the gazebo and barn at the Park for example contributed to the increase. Cyber quotes were researched as the policy the Town had for 2020 was \$2000.00 and was going to see an increase of \$600.00 for 2021.

Councilman Caldwell made a motion to approve the Town Policy for \$15,704.00, the IPEP Policy for \$2711.00 and the Cyber Policy for \$2090.00 for a total of \$20505.00 with removal of employee theft from the Town Policy. Councilwoman Lyles seconded. All in favor, motion passed.

Bill Castrodale from IMPA/ISC:

Mr. Castrodale presented the year in review with the Council discussing power outages, tree trimming, work orders and upcoming work ISC needs to do in the future. Comparisons over the last four years spoke to less power outages in 2020 due to maintenance and upkeep on the town, i.e., tree trimming vs. power outages.

The meter rate will not see an increase in 2021 which needed.

Councilman Caldwell stated how the town's electric has improved once ISC took over the system.

Councilman Thompson made a motion to approve the meter rate. Councilwoman Lyles seconded. All in favor, motion passed.

Gary Ladd with Ladd Engineering update on WWTP:

Mr. Ladd stated that Graves is making good progress on the wastewater plant and work is ahead of schedule. Graves will be off work until January 4th.

Laterals were reviewed and no defects were found. Contingency funds increased after lateral work were completed. Mr. Ladd stated the camera images of the laterals were not clear and has notified Graves on the dissatisfaction of the lateral images.

Councilman Caldwell stated that infiltration is coming from somewhere.

Mr. Ladd stated a sump pump survey may need to be done or placing dye in the system to see where issues are.

Councilman Caldwell questioned how inspections could be done in people's homes checking for sump pump connections. Mr. Ladd stated that he believed the Town had an ordinance that spoke to that if the town requested. He stated that sometimes is the only way to see if there are connections.

CT Johnson stated she would check the Code regarding this. She also questioned Mr. Ladd if he had a template for a letter to residents.

Councilman Caldwell questioned the size of the tank. Mr. Ladd stated it was 50 feet wide and 15 feet tall.

Mr. Ladd stated that he spoke to Mr. Elless about a "wish-list" for items he would like to have done at the WWTP. Mr. Elless stated that when the new skirting was placed, the turnbuckles and shaft tube would need to be redone. The stainless steel cost are \$10,573.50, turnbuckles are \$724.00 and tie angles are \$1124.00 for of them. Costs to repair are close to \$12,000.00 which does not include labor. The control panel on the south lift station needs to be replaced.

Councilman Caldwell made a motion to approve the change order to increase a water line size to three inches from the plant to SR 75 for \$26,756.00 and to approve the TC President to sign. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell requested that when the 3" line is placed, to also place a new fire hydrant out at that location.

Councilman Thompson made a motion to approve the meeting minutes from November 9, 2020. Councilwoman Lyles seconded. All were in favor, motion passed.

Councilwoman Lyles made a motion to approve the Special Meeting Minutes from November 23, 2020. Councilman Caldwell seconded. President Fry approved. Councilman Thompson abstained due to being absent. 3 ayes and no nays.

Councilman Caldwell made a motion to approve the invoices and payment from SRF for Ladd Engineering of \$3521.00 and Graves Construction Services for \$110,520.00 and OCRA funds release for \$76,803.00 for Graves Construction Services. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve claims for December 14, 2020 in the amount of \$276,307.61 and for December 28, 2020 at \$55,617.19. Councilwoman Lyles seconded. All in favor, motion passed.

CT stated she paid many claims from the 14th, as many were or would be late.

Councilman Caldwell made a motion to approve Hopper Excavating invoice of \$4217.50 for tear-out of concrete sidewalk in front of Town Building and Smart Manufacturing invoice of \$4313.00 for construction and installation of steel handrails at Town Building. Councilwoman Lyles seconded. President Fry approved. Councilman Thompson abstained. 3 Ayes and no nays.

Park – President Fry read report:

President Fry read that a \$3500.00 donation was made from the Ms. Newton estate and work is being done on the RC track.

President Fry advised that Council could review each report from Vendors and note if there were any questions.

Police – Marshall Brad Thomas: No report presented as M. Thomas recovering from COVID

Clerk-Treasurer – Shari Johnson:

CT Johnson presented appropriation transfers for year-end Council approval.

Councilman Caldwell made a motion to approve transfers from appropriation 101001443 to 101001360 for \$3000.00 and transfer from 103001363 to 103001430 for \$2900.00. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve adjustments of \$-438.93 for November. Councilwoman Lyles seconded. President Fry voted aye, and Councilman Caldwell abstained on the fire adjustment but approved others.

Internal Controls, unpaid utility bills and write offs tabled.

Councilman Caldwell approved the deputy bond of \$10,000.00 and the CT bond \$30,000.00. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell made a motion to approve 26 pays in 2021. Councilwoman Lyles seconded. All in favor, motion passed.

Discussion ensued regarding increase in trash rate. CT Johnson recommended the dollar increase. She advised the Council that the increase would need to be advertised.

Discussion ensued regarding TRECS.

Councilman Caldwell made a motion to approve the MOU for TRECS. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve the town to join the Indiana Associations of Cities and Towns and for the agency (TRECS) mail notices/letters on behalf of the Town for \$2.00 each. Councilwoman Lyles seconded. All in favor, motion passed.

Councilman Thompson made a motion to ratify Resolution 2020-04 to state Town of Advance, Council from The Board of Trustees of the Lebanon School Corporation. Councilwoman Lyles seconded. All in favor, motion passed.

CT discussed AIM initiatives for 2021 and DLFG actual tax disbursements for LIT. She will be moving forward requesting additional appropriations. She also applied for the CARES ACT 2nd round funding.

Discussion ensued regarding where the sale of the utility building funds be appropriated.

Old Business:

The trailer that was condemned on Main street was demolished and the condemned trailer on Roark was purchased by Sonny Carter.

New Business:

President Fry read the Salary Ordinance for 2020, 2020-03.

Councilman Caldwell made a motion to suspend the second reading of the Salary Ordinance and consider it on it's first reading. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve Salary Ordinance 2020-03. Councilman Lyles seconded. All in favor, motion passed.

Councilwoman Lyles made a motion to approve the Holiday Schedule for 2021. Councilman Caldwell seconded. All in favor, motion passed.

Anti-Nepotism forms were signed.

Councilwoman Lyles made a motion to approve the Council Meeting Schedule for 2021 moving the October meeting to the 4th. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve the tracking factor for the 1st quarter of 2021 for -.001314. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell made a motion for Melody Fry be Town Council President for 2021. Councilman Thompson seconded. Councilwoman Lyles voted aye.

President Fry read Resolution 2020-07 transferring funds to Rainy Day from the General Fund.

Councilman Caldwell made a motion to consider Resolution 2020-07 on its first reading. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell made a motion to approve Resolution 2020-07. Councilwoman Lyles seconded. All in favor, motion passed.

President Fry read Resolution 2020-08, A Resolution Authorizing Real Estate to be Purchased by the Town of Advance.

Councilman Thompson made a motion to suspend the rules and consider Resolution 2020-08 and consider it on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell made a motion to approve Resolution 2020-08. Councilman Thompson seconded. All in favor, motion passed.

Discussion ensued regarding OCRA grant applications.

Billing Disputes:


Resident Mr. Parks on Nicely street requested a sewer credit as hose was turned and left on.

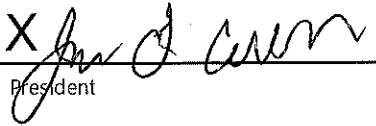
Councilman Caldwell made a motion to approve pro-rating a credit to account. Councilman Thompson seconded. All in favor, motion passed.

Resident letter was read requesting a late fee being waived on account 10510 11.

Councilman Caldwell made a motion to approve removal of late fee on account 10510 11, in the amount of \$7.38. Councilman Thompson seconded. All in favor, motion passed.

Councilman Thompson made a motion to adjourn the meeting. Councilman Caldwell seconded. All were in favor, motion passed. Meeting adjourned at 20:53.

X 
Clerk Treasurer

X 
President

The next Council meeting is scheduled for January 11, 2020 at (19:00) 7:00 p.m. at the James L. Caldwell Fire Department, 106 E. Wall St., Advance, IN.