

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: TOWN HALL

February 8, 2021

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Melody Fry, Dale Thompson, Amanda Lyles and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: President Fry, Amanda Lyles, Dale Thompson and Jim Caldwell

Marshal: Brad Thomas

Clerk-Treasurer: Shari Johnson

Others in attendance by Zoom: Gary Ladd, Jeff Hopper, Troy Elless and Legal Counsel Amy Nooning

President Fry called to order the Council Meeting at 7:02 p.m.

Pledge of Allegiance

Rules of Order – President Fry did not discuss as no additional residents attended.

Gary Ladd – Ladd Engineering:

Mr. Ladd gave a progress report for work done by Graves at the WWTP. Mr. Ladd stated that the electrical needs to be done at the plant to move forward and the weather has been too cold for work to be done.

Discussion ensued regarding the lift stations sizing of generators for the lift. One pump with 60 – 80kw is approximately \$80,000.00. Also, a transfer switch could be an option, but a detailed procedure list would need to be done. Other items for contingency would be a clarifier, control panel and a fence at the South Street Lift Station. President Fry stated pricing would need to be done.

Mr. Ladd stated that he would like the opportunity to bid for the Sewer Use Ordinance and it would be the creation of a new ordinance. Mr. Ladd stated that when the Sewer Plant was constructed, a Use Ordinance would have been written; however, the Ordinance would need to

be updated regardless. HWC also presented a quote to do a Sewer Use Ordinance as well. Discussion will be tabled until March.

Legal Counsel explained what Use Ordinance would cover.

Councilman Thompson made a motion to approve the invoices and payment from SRF for Ladd Engineering of \$4268.00 and OCRA funds released for \$15,000.00 to Priority Project Resources for a total of \$19,628.00. Councilwoman Lyles seconded. All in favor, motion passed.

Troy Elless discussed the AWWA Audit:

The AWWA audit was completed, validated, and sent to state. Mr. Elless stated that the Town's water loss was 7.8% which was good, and the town scored 58/100. The town is graded, and because the town is small, there are things the town does not do, which scores the town lower. This is not a concern the Council should have. The financial loss was \$2200.00 but the apparent loss is \$8000.00. The loss calculated 5.02 gallons per connection per day.

CT Johnson stated that President Fry mentioned that those numbers would go down with the new system.

Councilman Caldwell questioned if the meters for the Well House had been ordered. Mr. Elless stated they were under \$100.00.

CT Johnson stated that Mr. Elless that Well Head Committee Meetings would need to be conducted to make the Well Head report run more smoothly. These meetings would need to be held in the spring at a Council meeting.

Councilman Thompson made a motion to approve the meeting minutes from the January 11, 2021 meeting. Councilman Caldwell seconded. All were in favor, motion passed.

Councilman Thompson made a motion to approve claims for February 8, 2021 in the amount of \$125,520.65. Councilwoman Lyles seconded. All in favor, motion passed.

Park: President Fry read report –

Dirt is needed at the RC Track.

Councilman Thompson made a motion to approve Quinn Transport to haul in dirt at \$275.00 a load. Councilwoman Lyles seconded. All in favor, motion passed.

Councilman Thompson stated that the RC at the park will be a good deal for the Town.

CT Johnson stated that the Park needs to plan out at least 3-5 years and map expenses.

Future projects for the Park are electrical at the restroom, fences to keep cars away from RC track, cameras, updated playground equipment and maintenance. Legal Counsel stated a threshold of \$25,000.00 for paving quotes needed to be obtained.

Councilman Caldwell stated there had not been correspondence with Rachel Cardis regarding the abandoned trailer on Roark Street, and Legal Counsel advised she would reach out to Ms. Cardis.

Hopper Excavating – Jeff Hopper:

Work completed in January was line locates done, intersections salted, plowing, meters read and pulled, and Christmas lights were taken down.

IMPA – President Fry read report:

For January, two service requests were completed: Meter inspection, and upgrade on service. One emergency call was made for flickering lights and no poles were replaced.

UMAC – President Fry read report:

Mr. Elless will present a report for January at the February meeting as the billing had not been completed for billing paid and consumption to be calculated.

Fire – Councilman Caldwell read report:

For the month of January, the fire department had 13 EMS, 2 MVAs, 1 Fire, 3 Public Assists and one fire alarm cancelled.

Police – Marshall Brad Thomas:

M. Thomas stated there were 14 runs for January; related issues were warrants and domestic.

Discussion ensued regarding firearms training and Reserve Hitch FTO training.

Discussion also ensued regarding hiring new reserves; Dan Bewley and Zach Persal. Mr. Bewley wants to be able to use a vehicle to deliver groceries. Mr. Bewley doesn't want to ride alone, and M. Thomas would like for him to be trained to be an SRO.

CT Johnson questioned why gun permits were not being done in town and being done at the Sheriff's department. Reasoning was related to it being automated. CT Johnson stated that the town is losing \$50.00 per permit.

M. Thomas requested \$2000.00 for ammunition. Councilman Thompson made a motion to approve M. Thomas to purchase \$2000.00 of ammunition. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell questioned CT Johnson about the speed signs, and she stated she knew nothing of it. M. Thomas stated he needed to investigate that.

IMPA Commissioners Report – Councilman Caldwell:

Committee gave Raj Rao a 4% rate increase and \$1M in interest. Councilwoman Lyles questioned why the solar park was not discussed. CT Johnson stated these were discussed for 2

½ years and Councilman Caldwell explained how it is a renewable energy source. CT Johnson stated that there was a misconception that the solar park would mean no bill and again explained it is a renewable energy source.

Clerk-Treasurer – Shari Johnson:

CT Johnson stated funds needed to be amended per SBOA Chart of Accounts and this took most of her time because funds were randomly assigned, and monies needed to be transferred between funds.

CT read Ordinance 2021 -01, An Ordinance to Change Fund Numbers, Change Fund Names, Eliminate Funds and Create New Funds.

Councilman Thompson made a motion to suspend the rule for Ordinance 2021-01 and consider adopting on its first reading. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve Ordinance 2021-01. Councilwoman Lyles seconded. All in favor, motion passed.

Adjustments, Utility Policies, codification is pending until March.

The TRECS files have been uploaded and notices are starting to be received.

CT Johnson stated she does not disconnect during extremely cold weather.

Task completion: CCMG Submitted, additional appropriations and IAC grant.

SBOA stated that the sale of the utility building needs to be receipted back into the General Fund or create a special fund and the Council designate how funds will be used. CT concerns monies not receipted back into the utilities. The Council needs to determine how the funds will be used.

Councilman Caldwell made a motion for CT Johnson to create a Special Fund for the proceeds of the sale of the Utility building. Councilman Thompson seconded. All in favor, motion passed.

Councilman Caldwell stated that the meeting with Mr. Carter went well, and negotiations regarding utilities. Concerns over non-payment, freezing pipes and non-payments were discussed.

Councilman Caldwell made a motion to approve the Council President to sign the Keystone Software License Agreement and Maintenance Terms and Conditions Agreement. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Thompson made a motion to accept the Boyce quote from Keystone Agreement to be compatible for AMI/Tantalus System for \$1500.00. Councilwoman Lyles seconded. All in favor, motion passed.

Three companies were contacted for quotes for new flooring at the Town Hall and only one was received. Councilman Thompson made a motion to approve LHJ Floor Covering Quote for \$9540.00. Councilman Caldwell seconded. All in favor, motion passed.

Councilman Caldwell made a motion to approve Hang Tite quote for painting at Town Hall for \$3300.00. Councilwoman Lyles seconded. All in favor, motion passed.

Tree removal was discussed.

CT had Council sign off on taxes paid for Internal Controls.

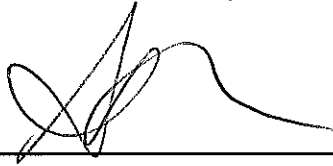
Old Business:

New Business:

Billing Disputes:

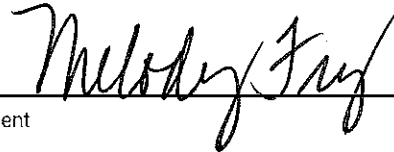
Councilman Thompson made a motion to adjourn the meeting. Councilwoman Lyles seconded. All were in favor, motion passed. Meeting adjourned at 20:40.

X



Clerk Treasurer

X



President

The next Council meeting is scheduled for March 8, 2021 at (19:00) 7:00 p.m. at the James L. Caldwell Fire Department, 106 E. Wall St., Advance, IN. (if the county remains in an orange status, the TC Meeting will be held by Zoom and Council will meet at 112 N. Main Street).