

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: TOWN HALL

May 9, 2022

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: advanceCT@townofadvance.com

Council Members: Melody Fry, Dale Thompson, Amanda Lyles and Jim Caldwell

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

Attendees: Council Members: President Fry, Jim Caldwell, Amanda Lyles and Dale Thompson

Marshal: Brad Thomas

Clerk-Treasurer: Shari Johnson

Others in attendance: Keith Cromwell, Jeff Hopper, David Lumpkin, Nancy Hopper, Legal Counsel, Amy Nooning, David Gregory, Shannon McLeod, and Marshal Thomas

President Fry called to order the Council Meeting at 19:02 p.m.

Pledge of Allegiance

Rules of Order

Leasing Agency – Katie Wilson, did not attend, no report.

Ladd Engineering Report – No report presented.

President Fry read agreement from Ladd Engineering for CCMG.

Councilman Thompson made a motion to accept Ladd Engineering Agreement for design and bidding phases for CCMG in the amount of \$5750.00 and for the construction phase of \$4700.00, for a total of \$10,450.00 and for president Fry to sign. Councilwoman Lyles seconded. All in favor, motion carried.

Councilman Thompson made a motion to approve the Meeting Minutes from April 11, 2022. Councilwoman Lyles seconded. All in favor, motion passed.

Councilman Thompson made a motion to approve claims for May 9, 2021, in the amount of \$102,549.85. Councilman Caldwell seconded. All in favor, motion passed.

Council signed off on reconciliation for April.

Shannon McLeod – Grant Administrator:

Ms. McLeod discussed projects the town wants to pursue with Council. Initial consideration was a Community Building in the Park.

Councilman Caldwell stated intentions were to build a community building in the park. The concern was that the water department owned the land and not the park.

Legal Counsel advised the town would need to review what funds were used to purchase the land. Ms. McLeod stated that it was an easier situation, and the town could purchase it or do a low cost long-term lease.

Councilman Caldwell stated an acre would be needed.

The architects had not reached back out to the Clerk and Ms. McLeod stated she would reach out and were very reasonable on costs verses metro firms that have larger costs. The grant application cannot be pursued without a cost plan. Public involvement needs to occur.

The park presentation needs to be done with the architect and make posters for community need to be made to view.

Councilman Caldwell questioned timeframe. Ms. McLeod stated the biggest hurdle is financing. The most that can be gotten through grants is \$500,000.00. Another hurdle is that the funds would need to be raised and the town's obligation would be 10%. Additional funding needs to be sought at the local level; i.e., Community Foundation. Ms. McLeod questioned if the town hall would be relocated, and Councilman Caldwell stated no. If funds need to be borrowed, they don't have to be borrowed to apply; however, the town will need a legal opinion by attorney and rate consultant that town could cover the costs.

Ms. McLeod stated the town would want to shoot for fall to have work done.

The next funding round is this November; otherwise, the application could be done in the spring. She stated it could be done by fall but might be better to shoot for spring.

A steering committee needs to meet with the architect and share ideas and architect would meet with the public. OCRA wants to see building utilization for events and programs; regularly scheduled meetings. Ms. McLeod can help with survey forms. Discussion ensued. Volunteer's list, lease agreements, and forms would be created by Ms. McLeod.

Ms. McLeod stated that the income survey should be good, but an environmental will need to be done and will cost \$3000.00 to \$5000.00. A Section 106 would need to be done. The environmental cost would go towards a match. The grant application fee is not considered part of the project, and that cost is \$2500.00. If professional fees are paid as part of the match, the town would not have to go through procurement.

Legal Counsel questioned the land acquisition costs, and Ms. McLeod stated the public entity is the same as the town. Ms. McLeod stated she would research. If awarded, bidding would occur.

Councilman Caldwell questioned if SRF funds could be pursued, and Ms. McLeod stated no.

Over the next 4 years, there is a lot of money coming to SRF for infrastructure water and sewer. CT Johnson questioned if these funds would also cover asbestos removal and Ms. McLeod wasn't sure.

CT Johnson stated she could call Phil Buckmaster from Walkerton to come and speak on Capital Campaigns.

Ms. McLeod left the town that an architect needed to come on board and a committee formed.

Park – No report presented.

UMAC – President Fry read report:

For the month of April, gallons pumped were 859,000 and total billed was 634,675 leaving a difference of 224,325 or 26%. The water system was flushed but not flow tested. There was an issue with the flow meter and a flow test will be done in the fall. An alarm issue exists with the South lift station. The engineer and alarm company have been notified; otherwise, no other issues with water/ww plants.

Hopper Excavating – President Fry read report:

Work completed in April was line locates, disconnects, and reconnects, septic pumping, and checking for water leaks and repair. Also, sign repair, sweeping sidewalks, sewer work (jetting and hydrovac of lines) and mowing. Upcoming work: hot patch, meter repairs, capping of unused septic tanks, and flag placements for Memorial Day.

IMPA – President Fry read report:

In April, 5 service requests were completed. No poles were replaced in April. There was one scheduled outage with Duke on April 9th, and ISC was on site.

IMPA Commissioner's Report – Councilman Caldwell:

Battery testing for solar plants is expensive, cost and demand.

Councilman Caldwell stated with inflation electric costs would increase as well. The tracking factor will reflect fuel surcharges. By 2030 everyone should be 50% carbon free. Fuel replacements are being reviewed.

Fire – Keith Cromwell read report:

For the month of April, the fire department had 7 EMS, 2 Fires, 4 Persons in Distress, 1 false alarm, and 1 Cancellation.

Police – Marshall Brad Thomas:

For the month of April there were 11 runs consisting of assisting with a fire, a hit and run, traffic stops, and eviction assistance. Discussion ensued of runs detail.

Deputy Hitch did not qualify to be a fire arms instructor.

Reserves will be attending training from county grant. M. Thomas requested reimbursement of meals and mileage. Councilman Thompson made a motion to reimburse meals and mileage. Councilwoman Lyles seconded. All in favor, motion carried.

M. Thomas stated that company to do ammo quote didn't have record where it is. CT stated she could find in minutes.

Code enforcement: 202 S. Walnut, 301 W. Roark and 407 S. Main St. Pictures need to be taken. Legal Counsel stated she could draft letters and M. Thomas would need to sign the letters and deliver them.

Reserve Trincado is still awaiting a vest.

Discussion ensued regarding properties that were sold.

Clerk-Treasurer – Shari Johnson:

Fund and appropriation reports with reconciliation were presented for Council to sign and review. Councilman Thompson noted the trash fund was in the negative. CT Johnson stated this has been presented before and Legal Counsel was reviewing with Smith's attorney.

Trash Contract was discussed and fees that are currently being paid.

Councilman Thompson made a motion to approve CT adjustments for the month of March 2022, in the amount of \$-102.00. Councilwoman Lyles seconded. President Fry voted aye. Councilman Caldwell abstained from approving the fire department adjustment; motion passed.

Councilman Thompson made a motion to approve adjustments for \$-102.00. Councilwoman Lyles seconded. Councilman Caldwell abstained from the fire department adjustment, and rest voted aye. President Fry voted aye. Motion carried.

Councilman Thompson approved CT Johnson request to travel for estimated \$1280.00. Councilwoman Lyles seconded. All in favor, motion passed.

Old Business:

Sidewalk Ordinance: Legal Counsel advised she would re-send the ordinance for the Council to review. Councilman Caldwell stated he would like the ordinance to be simple.

New Business:

President Fry read Resolution 2022-04.

Councilman Caldwell made a motion to suspend the rules and consider Resolution 2022-04 on its first reading. Councilwoman Lyles seconded. All in favor, motion carried.

Councilman Caldwell made a motion to approve Resolution 2022-04. Councilman Thompson seconded. All in favor, motion carried.

President Fry read Ordinance 2022-01 and 2022-02 for water and electric utilities removing the URT tax. CT Johnson explained that notice needed to be sent to residents advising this tax repeal, and notice would be in town newsletters.

Billing Disputes: TRECS Appeals.

CT Johnson presented appeal from N. Metzger. No real history in the file to present other than poor record keeping and a balance due. Former resident stated he was paid in full when he left.

Councilman Caldwell made a motion to approve Metzger appeal \$264.18. Councilman Thompson seconded. All in favor, motion carried.

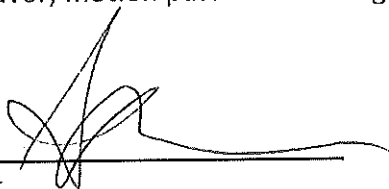
Request to Speak:

No requests presented.

Councilman Thompson made a motion to adjourn the meeting. Councilwoman Lyles seconded. All were in favor, motion passed. Meeting adjourned at 20:45.

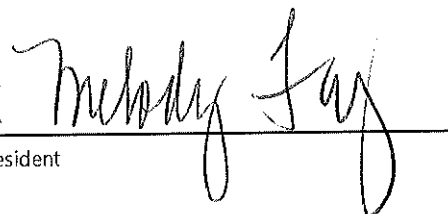
X

Clerk Treasurer



X

President



The next Council meeting is scheduled for July 11, 2022 at (19:00) 7:00 p.m. at the James L. Caldwell Fire Department, 106 E. Wall St., Advance, IN. (if the county returns in an orange status, the TC Meeting will be held by Zoom and Council will meet at 112 N. Main Street.)