

TOWN OF ADVANCE

MEETING MINUTES

LOCATION: TOWN HALL

October 19, 2023

7:00 PM

112 N. Main – P. O. Box 67 Advance, IN 46102 Phone: (765) 676-6611 – Fax (765) 676-6696

Email: [advanceCT@townofadvance.com](mailto:advanceCT@townofadvance.com)

Council Members: President Jim Caldwell, Dale Thompson, Amanda Lyles and David Lumpkin

Clerk Treasurer – Shari Johnson

Marshal: Brad Thomas

**Attendees:** Council Members: President Jim Caldwell, Amanda Lyles, David Lumpkin, and Dale Thompson

Clerk-Treasurer: Shari Johnson

Others in attendance: Scott Roby, Deputy Shaun Hitch, Keith Cromwell, Krista Cromwell, Stacy Sutphin, Connie Ford, Wanda Carter, Karrie Cole, Kristen Linton, Scott Roby, and Doug Meissel.

**President Caldwell called to order the Council Meeting at 19:00.**

**Pledge of Allegiance**

**Rules of Order**

**Councilman Lumpkin made a motion to approve Budget Ordinance 2023-07. Councilman Thompson seconded. President Caldwell abstained as he is on the Fire Department. Councilwoman Lyles voted aye.**

**Petition for Voluntary Annexation: Wanda Carter, Stacy Sutphin, and Connie Ford:**

Stacy Sutphin spoke, and stated Mrs. Carter owns 58 acres and of that there are 12.02 acres that fall out of the Town limits and would like to annex the 12.02 in Town.

Questions asked by President Caldwell: What would they like to do with the land? Mrs. Sutphin stated they would like to develop a small subdivision.

Question: How many homes? Mrs. Sutphin stated they spoke with the surveyor. It was stated the maximum of 120 homes, but they'd prefer 70 homes. They would like the lot sizes to be a nice size.

Question: What would the houses be like? The homes would like to have a percentage of brick. They are looking at 3 developers.

Question: Timeline? Two to five years. They are aware that the town needs to expand the sewer system and would like homes built in phases.

Question: Would the Surveyor take care of the Area Planning? Mrs. Sutphin said yes, and it was Haus Surveying.

Councilwoman Lyles questioned who would be responsible for utilities? Mrs. Sutphin stated the build out would need access to tap into the utilities and they would work with the town on that.

President Caldwell stated the Town was 73<sup>rd</sup> on SRF project priority list and the town would need to reapply.

Discussion ensued as there are many unknowns at this time.

No comments were presented.

**KL Banners: Jane Lee, DAR:**

Ms. Lee gave a history of herself and DAR. Ms. Lee stated the banners are for those who are serving or who have served and is a fundraiser for the organization. Ms. Lee presented posters and advised the designs change each year. The banners cost \$120.00 each. The Town would need to supply the brackets and the banners are up for one year. The banners are the same price for the different sizes.

There currently is a wait list and a good picture is needed to make the banner. Information needs to be sent to the printer by January and she is submitting banners for next year in two weeks. CT advised she spoke with IMPA and there would be no impact to the poles by the weight of the banners. President Caldwell questioned who paid for the banners. Ms. Lee stated individuals pay for the banners and they are displayed for a year. The banner goes back to the individuals that purchased the banner.

President Caldwell questioned if the Park would run, and Ms. Linton stated yes. CT stated the brackets would need to be purchased by the Town.

**Park – Kristen Linton presented:**

Ms. Linton advised the dumpster was at Councilman Thompson's business and he advised he didn't know it was there. CT questioned if Councilman Thompson was charging to repair the park dumpster and he stated no. CT stated there would be no need for a Conflict of Interest done, if no payment is received.

Flags would be removed from downtown this week.

Allison with the Tourism Board was contacted about getting "Mooned in Boone". Mowing in park is concluding and there would be one more RC race. The trail was re-worked, and Hopper was paid for this service due to the donation provided by the Carter family. Trunk-or-Treat is upcoming.

CT stated the park budget needed to be discussed and has been overspent. Currently left in the park budget is \$4,578.00. Supplies spent from September 1<sup>st</sup> through current was \$3,005.00 and concession receipts were \$1348.00. There is still pending mowing expenses and utilities will go over due to increased activity in the Park. CT advised she wanted to do an additional appropriation with the police additional appropriation needed. President Caldwell questioned the amount needed and CT advised she needed to run numbers, but she said the amount would approximately be \$2000.00 to \$2500.00. Ms. Linton questioned the receipts from the concession sales, and CT advised SBOA instructed her that an additional appropriation was needed and that those funds would be included in the amount requested. CT questioned if the Council would approve the park expenses be paid out of the general fund.

Councilwoman Lyles made a motion to approve the General Fund paying for Park purchases and moving forward with the additional appropriation. Councilman Thompson seconded. All in favor, motion carried.

**Engineer's Report – none presented.**

Mr. Ladd advised CT that the water tower work would wait until the weather was warmer.

**Councilman Thompson made a motion to approve the Meeting Minutes from September 11, 2023. Councilwoman Lyles seconded. All in favor, motion passed.**

**Councilwoman Lyles made a motion to approve claims for October 10, 2023 for \$102,590.35 and claims for October 19, 2023, in the amount of 147,568.49. Councilman Thompson seconded. All in favor, motion passed.**

CT advised when doing last month meeting minutes, Resolution 2023-09 did not have a motion to suspend the rules and she needed to ratify this.

**Councilman Thompson made a motion to ratify suspension of the rules and consideration of Resolution 2023-09 on its first reading. Councilwoman Lyles seconded. All in favor, motion carried.**

**Councilman Thompson made a motion to ratify approval of Resolution 2023-09. Councilman Lumpkin seconded. All in favor, motion carried.**

**The council signed off on reconciliation for September 2023.**

**Clerk-Treasurer – Shari Johnson:**

Fund and appropriation reports were presented. No comments were made.

Councilman Thompson made a motion to approve CT adjustments for the month of September 2023, in the amount of –182.73 (only fire dept. contract adj.). Councilwoman Lyles seconded. President Caldwell abstained from approving the fire department adjustment; motion carried.

CT advised she had auditors in her office, and she had been in training for three days.

CT advised the Park Board that the account that was set up for the 501C3 was not set up properly. President Caldwell stated whatever the business entity name is, the account must be set up exactly that way. Ms. Linton said it was the name she was given. CT advised the account was set up as Town of Advance, Advance Parks with the Town's PO Box and the park needs their own PO Box number and the name that was on the 501C3 paperwork. The Town's tax ID number was used to set up the account also, and the 501C3 has its own tax ID number. CT did not want the park to get too far into issuing checks with that account and the account as the account needed to be cancelled and set up with proper account information. CT advised she would get the park in touch with the town attorney.

Discussion regarding police cameras ensued.

**UMAC – CT Johnson read:**

For the month of September, water pumped was 911,000 gallons. Gallons sold was 737,250 for a difference of 173,750 unaccounted for which is 19%. The generator at the water plant has new fuel and is up and running. Hydrant flushing will be at the end of the month or beginning of November. Mr. Ladd received the tower inspection report and will make recommendations. Disinfection season will be over at the end of October, and UV system will be put in storage. Systems are working fine.

**Hopper Excavating – Keith Cromwell:**

In September, work completed were line locates, mowing/weed-eating, septic pumping, water checked, and septic tank inspected.

**IMPA – President Caldwell read report:**

In September there were 5 service requests, no poles were replaced, and there were no outages.

**IMPA Commissioner's President Caldwell:**

President Caldwell stated the EPA wants by 2030 all carbon producing facilities shut down. IMPA is working on multiple plans to produce energy. They are looking into extending coal fire plant extension, and buildings of turbine generators, and bargaining energy.

Councilwoman Lyles stated there is talk of a solar park (2000 acre) coming. President Caldwell stated this is true. Discussion ensued. Solar battery storage was discussed.

Upgrades to AMI analyzation readings are being worked on which will allow the system to predict if a transformer is potentially going out, or oversized.

A grant is available for infrastructure and the town will be looking into this. Discussion ensued.

The tracking factor will be increasing.

#### **Fire – Keith Cromwell:**

For the month of September 2023, the fire department had 9 EMS, 3 fires, and 4 MVA.

#### **Police – Deputy Hitch presented:**

There were 12 runs in September. Runs were discussed by President Caldwell.

All officers are taser certified and Deputy Hitch thanked the Council for the training. The computers are up and running. Taser batteries will be purchased for \$250.00.

President Caldwell and Attorney Tom Whitsitt visited code violators.

Councilwoman Lyles made a motion to approve an additional appropriation for the police at \$7820.00. Councilman Thompson seconded. All in favor, motion carried.

A quote for a new truck was submitted for \$48,000.00. Discussion ensued regarding trading in the current truck or not and how long it would take to get a new truck. CT stated the Tahoes are expensive for maintenance.

#### **Old Business:**

Ilines Agreement – Meeting rescheduled for October 24<sup>th</sup>. President Caldwell discussed issues with the current service. The ilines agreement has not been reviewed since inception. Ms. Linton discussed reception in the park.

Discussion ensued regarding a repeater for AMI meters.

Salary Ordinance – tabled.

#### **New Business:**

Council reviewed Agreement with Sherri Winters.

Councilman Thompson made a motion to approve Sherri Winters Agreement to Lead and Copper Service Line Inventory at \$75.00/ hour with a not-to-exceed cost of \$2000.00. Councilman Lumpkin seconded. All in favor, motion carried.

CT advised the Park Board requested the petty cash fund be increased to \$200.00.

**Councilman Thompson made a motion to suspend the rules and consider Petty Cash Ordinance 2023-08 on its first reading. Councilwoman Lyles seconded. All in favor, motion carried.**

**Councilwoman Lyle made a motion to approve Ordinance 2023-08. Councilman Thompson seconded. All in favor, motion carried.**

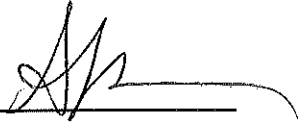
**Billing Disputes:**

**None presented.**

**Councilman Lumpkin made a motion to adjourn the meeting. Councilman Thompson seconded. All were in favor, motion passed. Meeting adjourned at 20:08.**

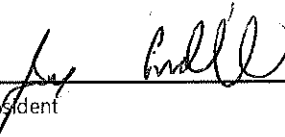
X

\_\_\_\_\_  
Clerk Treasurer



X

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President



The next Council meeting is scheduled for Monday November 13, 2023, at (19:00) 7:00 p.m. at the James L. Caldwell Fire Department, 106 E. Wall St., Advance, IN.